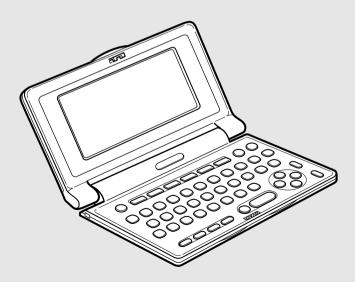


The New Oxford American Dictionary Oxford American Thesaurus of Current English Garner's Modern American Usage





# OPERATION MANUAL

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### Introduction

Thank you for purchasing the SHARP Electronic Dictionary, model PW-E550.

The PW-E550 contains data based on the following dictionaries (see page 4):

- The New Oxford American Dictionary
- Oxford American Thesaurus of Current English
- · Garner's Modern American Usage

After reading this manual, store it in a convenient location for future reference.

#### NOTICE

- SHARP will not be liable nor responsible for any incidental or consequential
  economic or property damage caused by misuse and/or malfunction of this
  product and its peripherals, unless such liability is acknowledged by law.
- The specification of this product and its accessories, as well as information provided in this manual, is subject to change without prior notice.

### **CAUTION**

- Do not carry the PW-E550 in the back pocket of slacks or trousers.
- Do not apply excessive physical pressure on the LCD panel because the glass material may break.
- Do not drop the PW-E550 or apply excessive force to it. Bending the unit unduly can damage it.
- Do not subject the PW-E550 to extreme temperatures. Do not expose the unit to an extremely humid or dusty environment.
- Do not apply extreme force when pressing the keys.
- Sharp or hard objects can scratch and damage the unit. Make sure it is adequately protected when carried with other objects.
- Since the unit is not waterproof, do not use it or store it where fluids can splash onto it. Raindrops, water spray, juice, coffee, steam, perspiration, etc. will also cause malfunction.

- Clean only with a soft, dry cloth. Do not use solvents.
- Use only a SHARP approved service facility.

#### NOTES

- Oxford is a registered trademark of Oxford University Press in the UK and in certain other countries.
- All company and/or product names are trademarks and/or registered trademarks of their respective holders.

### FOR YOUR RECORDS...

For your assistance in reporting this product in case of loss or theft, please record the model number and serial number (located on the bottom of the unit) below.

Please retain this information.

Model Number
Serial Number
Date of Purchase
Place of Purchase

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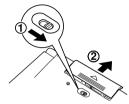
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## **Getting Started**

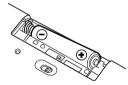
### **Using the PW-E550 for the first time**

Be sure to perform the following operations before using the PW-E550 for the first time.

1. Set the battery replacement switch on the bottom of the unit to the 'REPLACE BATTERY' position.



- 2. Remove the battery cover.
- 3. Insert the battery. Make sure the battery polarity is correct.



- 4. Replace the battery cover.
- 5. Set the battery replacement switch to the 'NORMAL OPERATION' position.

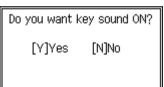


6. Open the unit and press ON/OFF to turn the power on.

The LCD contrast screen will appear.

- Should a different screen appear. follow the reset procedure on page 29.
- If the power cannot be turned on:
- Make sure the battery replacement switch is placed at the 'NORMAL OPERATION' position, then press (ON/OFF) again.
- If the power still cannot be switched on, try following steps 1 through 6 in the above procedure again.
- 7. Adjust the LCD contrast by using ( ( ), and press (ENTER).

The key sound on/off screen will appear.



□LCD contrast adjustment

LCD contrast

[◀]Lighter [▶]Darker

(Press [ENTER] to finish)

Press [◀] or [▶] to adjust the

8. Select (Y) or (N) to turn the key sound on/off.

The main menu screen will appear.

• The LCD contrast and the key sound settings can be adjusted later in the Set-up menu.



### Turning the power on/off

The power can be switched on by pressing the keys listed below. To turn off the power, press ON/OFF).

Key	Display status upon start-up
ON/OFF	Restores the display as it was before the unit was switched off (Resume function).
MENU	The main menu screen appears.
DICT THES GRMMR SPELL CALC	The main display of each dictionary and/or function appears (Direct-on function)

### Auto power off function

To save the battery, the PW-E550 will automatically turn its power off if no key operations are detected for a set period of time. The initial activation interval setting is 5 minutes, but it can be adjusted by following the directions on page 12.

### To attach a commercially available strap

A carrying strap can be attached, as shown in the picture below (strap not included).

#### Caution:

 Do not swing the unit by the strap, or use excessive force to pull the strap. Doing so will cause a malfunction or hardware damage to the unit.



Back of the unit

### Key notation used in this manual

- All keys are framed ((A), for instance); exceptions are found in the Calculator section, where the numeral entries are shown with real numbers.
- Keys are often assigned with more than one function. The appropriate key/ function will be shown according to the input status.

### <Example 1>

② will be shown as either '②', '1' or '1' depending on the input status.

### <Example 2>

- (G) will be shown as either '(G)' or '(+)' depending on the input status.
- The functions indicated with green typeface are second functions. Press and release (2nd), then press an appropriate key.

### <Example 1>

2nd (LIST) directs to press and release (2nd), then press (LIST) ((ESC)).

2nd PREV directs to press and release 2nd, then press PREV (A).

#### Data contained in the PW-E550

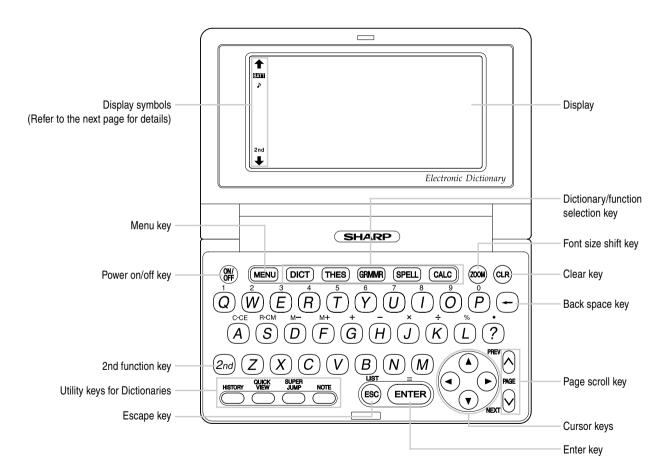
The dictionary data contained in this unit are based on the following dictionaries:

- New Oxford American Dictionary © Oxford University Press 2001
- The Oxford American Thesaurus of Current English © Oxford University Press 1999
- Garner's Modern American Usage © Bryan A. Garner 2003
- \* All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, without the prior permission in writing of Oxford University Press, or as expressly permitted by law, or under terms agreed with the appropriate reprographics rights organization. Enquiries concerning reproduction outside the scope of the above should be sent to the Rights Department, Oxford University Press.
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- The data content of each Dictionary is mostly retained faithful to the original.
   However, some sections of the dictionary contents have had to be altered due to
   the limitations of the LCD display and for other reasons; these modifications have
   been implemented under the provisions of the publisher(s). In some rare cases,
   misspellings and/or mistypings may be found; these are 'errors' that have been
   retained unmodified from the source Dictionaries.

#### Note:

- For full information on the contents of the dictionaries, see Introductions on pages 31–51.
- This product does not contain most of the appendix data (including the preface, etc.) found in the book version.
- The product does not contain illustrations and photographs found in the book version.

### Layout



### **Key assignments**

(DICT): Opens the input screen for the New Oxford American Dictionary

THES: Opens the input screen for the Oxford American Thesaurus of Current English

(GPMMR): Opens the input screen for Garner's Modern American Usage

(SPELL): Opens the input screen for the spell checker

(CALC): Opens the calculator function screen

нвтояv
: Opens the history list of each Dictionary

: Brings up a 'digest' view of descriptions

: Initiates a definition search of a term in a detailed view of each Dictionary

: Selects a Note icon in the detailed view

2nd function key
 Activates the second function (printed in green) assigned to the next key pressed.

### **Display symbols**

This symbol will be displayed when the battery level is low. Promptly replace the old battery with a new one.

♪ Indicates that the key sound (beep) is set to ON.

2nd Indicates that (2nd) has been pressed.

These arrows suggest that more contents can be browsed by scrolling up/down the window.

▲ ▼: Press to scroll up/down per text row.

(A) (V): Press to scroll up/down per visible window.

#### Note:

- In this manual, symbols are not shown in the display examples.
- Certain symbols may appear on the display only when the LCD contrast is set to dark. Please ignore these symbols as they are not used by this product.

### Operation guidance message

A brief guidance message may appear at the bottom of the screen to help you utilise functions more effectively.

### **Basic Operation**

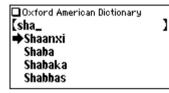
### Inputting words for a dictionary search

In this section, the basic search operation is described. For details, refer to the manual chapter for each dictionary.

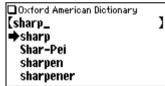
### <Example>

Find definitions of 'sharp' in the New Oxford American Dictionary.

 Press DICT to display the input screen for the New Oxford American Dictionary, then input 'sha'. The entries starting with 'sha' is listed.



2. Enter 'rp' to complete the spelling. The list is narrowed down further.



- 3. While the 'w' indication is visible on the left of 'sharp', press ENTER.
  - Press (ESC) to go back to the previous view.
  - Press 2nd LIST to list the headwords in the New Oxford American Dictionary.

#### Note:

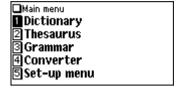
 To learn different searching methods from those above, refer to the manual chapter for each dictionary.

### Selecting a dictionary / function in the main menu

Press (MENU).

The main menu appears.

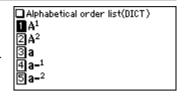
Select an item by its index number using the number keys (1) through
 The initial screen of the selected item appears.



 The desired item can also be selected by using the ♠ ▼ keys, followed by pressing the ENTER key.

### List view: selecting an item; scrolling

Press DICT to display the initial screen of the New Oxford American Dictionary, then press ENTER. The list view of the New Oxford American Dictionary appears.



### Selecting an item or a word

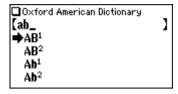
Use the corresponding number key to the index number on the left of each item, or use the or key to place the cursor on the desired item, followed by pressing the ENTER) key.

### Scrolling the view

- '♠' and/or '♣' may appear on the left side of the screen, indicating that more information can be browsed by scrolling up/down the view.
- Press 
   once to scroll down one text row. To scroll back one text row, press 
   once.
- 2) Press (V) to scroll down a page. Press (A) to scroll the page up.
- Press and hold these keys to continuously scroll the lines/pages.

### Filter search view: selecting an item; scrolling

Press (DICT), then type (A), and (B). 'ab' is entered, and words starting from 'ab' listed.



### Selecting each entry

Use ① (a) to place the cursor (indicated as ' ) on the left of the listed items) at the desired entry, then press (ENTER). The detailed view of the entry appears.

### Scrolling the view

Refer to the section 'Scrolling the view' in the previous section, 'List view: selecting an item; scrolling'.

### **Detailed view: scrolling**

Press DICT, then type (A), and (ENTER). The detailed view with definitions appears.

A¹ |ā| (also a)
▶n. (pl. As or A's)
1 the first letter of the
alphabet.
■denoting the first in a set

of items. categories, sizes,

Browsing contents above/below the screen

'♠' and/or '♣' may appear on the left side of the screen, indicating that more information can be browsed by scrolling up/down the view. Use ♥ ♠ or ♥ ♠.

etc.

etc.

denoting the first of two or more hypothetical people or things:

osuppose A had killed B.

the highest class of

### Scrolling up/down to the previous/next entry header

Press 2nd (NEXT) to show the next entry header. To show the previous entry header, press 2nd (PREV).

### Other useful keys

(ESC): Restores the previous view

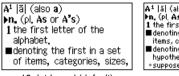
CLR: Shows the input screen of each Dictionary or the initial display of a function

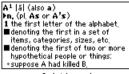
2nd (LIST): Shows the list view starting from the previously displayed header

### Shifting the displayed character size (ZOOM)

Press the ZOOM key to shift the character size to be displayed.

12 dot-based (vertical pixel resolution) or 9 dot-based characters can be selected. For instance, press ZOOM to display the 12 dot characters to 9 dot characters. Press ZOOM) again to toggle back the displayed characters to 12 dot-base.





12 dot-based (default)

9 dot-based

- The character size setting will be retained until the next time ZOOM is pressed.
- The ZOOM key is functional in the following views:
  - The list view, detailed view, filter search view or Quick view of each Dictionary
  - · The Super jump window
  - . The contents of the Note

### Recalling the terms previously searched (HISTORY)

The history of up to 30 items in each dictionary is automatically stored, and can be recalled easily by selecting the word in the history list. (For more information, see page 24.)

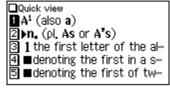
### Listing a summary of detailed view items (QUICK VIEW))

The Quick view function suppresses some examples and additional information, and lists the main sections and senses from each detailed view entry. Use this function to browse quickly through the summary of an entry.

### <Example>

1. In the detailed view shown on page 9, press (QUICK VIEW).

The Quick view screen appears.



- 2. While the relevant sense or section is on the screen, select the desired item by the index number. The detailed view of the selected sense/section appears.
  - Press QUICK VIEW) in the Quick view to display the detailed view.

### Searching a word on the screen (SUPER JUMP)

A word or jump icon () in the detailed view can be selected for searching. (For more information, see page 22.)

### **Browsing Notes (NOTE)**

A Note icon (<NOTE) may appear in the detailed view. This indicates that a note can be selected to view extra information (additional information, usage note, etc.) of the entry.

Press NOTE to select the icon. If more than one icon is visible, then the topmost icon will be selected, and use the ( ) ( ) ( ) keys to select the desired icon if necessary, then press (ENTER) to view the contents.

To exit, press ESC) twice. The first push of the ESC key closes the contents view, then the second deselects the icon.

### <Example>

Browse the Note contents of 'earth' in the New Oxford American Dictionary.

- 1. Open the detailed view of 'earth'.
  - The symbol '+' in front of 'earth' means that the word has a Note.
- Use the ♥ key or ▼ key to scroll down the view so that a Note icon will be visible.
- 3. Press NOTE. The Note icon will be selected (reversed).

 ▶n.
 1 (also Earth) the planet on which we live; the world:
 othe diversity of life on earth.

\***earth** |ərтн|

humankind, as distinct from heaven or hell:

◆God's will be done on earth as it is in heaven. ■NOTE

2 the substance of the land

4. Press ENTER. The contents of the Note is displayed.

The earth is the third planet from the sun in the solar system, orbiting between Venus and Mars at an average distance of 90 million miles (149.6 million

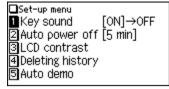
#### Note:

Using the (NOTE) key will display the following:

- The New Oxford American Dictionary
  - Usage notes
  - · Additional (boxed) information
- · Oxford American Thesaurus of Current English
  - · Additional information
- Garner's Modern American Usage
  - · Additional information

### **Set-up Menu**

Press MENU to display the main menu, then press 5. The set-up menu appears.



Select a desired item to change the setting.

• To delete the history list, see page 24.

### Setting the key sound on/off

The key sound (a short audible beep when a key is pressed) can be set to on or off.

1. Press (MENU), (5), then (1), to toggle the key sound on or off.

A splash message appears to indicate the change of setting, then the main menu will be displayed.

### Setting the Auto power off activation time

This product automatically turns its power off to save the battery. The auto power off time is set to five minutes by default.

Press MENU, 5, then 2.
 The Auto power off setting screen appears.

□Auto power off	
Select the time	e to turn off
automatically	
□3 minutes	□10 minutes
☑ 5 minutes	☐20 minutes
<ul> <li>Select the time a</li> </ul>	and press [ENTER]

2. Use the ▲, ▼, ◀ and ▶ keys to place the check mark on the desired duration, then press (ENTER).

The time will be set, then the main menu will be displayed.

### Adjusting the LCD contrast

Select this menu item to adjust the LCD contrast.

- 1. Press (MENU), (5), then (3).
- 2. To adjust the LCD contrast, use the ◀ (Lighter) key or ▶ (Darker) key, then press €NTER) to return to the main menu.

### **Starting Auto Demo mode**

Activate the Auto demo for a guided tour through the key features of the product.

- 1. Press (MENU), (5), then (5), to start the Auto demo mode.
  - Press (ESC) or (ENTER) to end the Auto demo mode and return to the main menu.

### **Inputting Characters**

Methods of inputting characters are described in this section.

### **Character entry**

A simple example of inputting characters is shown below.

### <Example>

Enter a word 'clear' for search.

- 1. Press (DICT) to open the input screen of the New Oxford American Dictionary.
- 2. Type 'clear'.

  On the keyboard, press C, L, E,
  A, then R.

· · · · · · · · · · · · · · · · · · ·	
Oxford American Dictionary	
[clear_	1
<b>→</b> clear	
clearable	
clearance	
clearance sale	

#### Note:

 While entering characters, exclude characters such as spaces, hyphens, apostrophes, slashes, and periods.

### <Example>

Word	Entry for search
fast food	fastfood
weak-kneed	weakkneed
let's	lets
either/or	eitheror
a.m.	am

· Convert uppercase letters to lowercase.

### <Example>

Word	Entry for search
AC	ac
UK	uk

• Spell out the numbers when applicable.

### <Example>

Word Entry for search	
4WD	fourwd
A5	afive

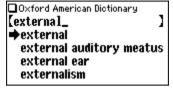
- Enter 'and' instead of '&'
- To enter '£', place 'l' instead.
- When searching for a word with accented characters (such as 'ü', 'á', etc.), enter their unaccented equivalents via the keypad (such as 'u', 'a', etc.).

### Modifying entry

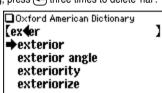
### **Deleting unnecessary characters**

### <Example>

- 1. Press DICT to open the input screen of the New Oxford American Dictionary.
- 2. Type 'external'.



- 3. While the cursor is at the end of the string, press (+) three times to delete 'nal'.
- 4. Next, press three times to move the cursor under the letter 't'.

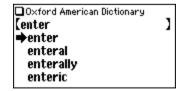


5. Press (-) once to delete a character on the left of cursor. 'x' will be deleted.

### **Adding characters**

#### <Example>

 In the above example, press N to insert a letter 'n' on the left of the cursor. The search will be narrowed with the word 'enter'.



#### Note:

Press (CLR) to delete all characters entered.

# Using the New Oxford American Dictionary

In this Dictionary, definitions of a word can be found by entering its spelling. Features such as Phrase search, Crossword solver, and Anagram solver are also available.

### **Looking up a word (Filter search)**

A definition of a word can be looked up by inputting its spelling.

### <Example>

Find the definition of 'advance'.

1. Press (DICT) to open the New Oxford American Dictionary.

The input screen appears.

2. Input the spelling of 'advance'.

•Enter word you want to search As you type, candidates for matching narrow. If the desired word is found, then there is no need to type any more letters.

□0×ford American Dictionary

Crossword solver

Phrase search

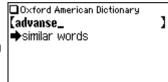
Anagram solver

- 3. While 'appears on the left of 'advance', press (ENTER). The detailed view of the word appears.
  - To browse contents on the next/previous page, press (▼) (▲) or (∨) (Λ). You may also find the Quick view function useful.
  - If a word selected is a close derivative of a headword, it may not have its own definitions. In these cases, it is helpful to scroll up within the detailed view to find the definitions of the headword itself.
  - To search for a word in the detailed view, use the Super jump function.
  - Press (ESC) to return to the previous screen.
  - Press (2nd) (LIST) to list the headwords in the New Oxford American Dictionary.

• To search a different word, simply input a new spelling for the word, or press CLR or DICT to go to the dictionary's input screen.

#### If there is no match found

As you input the spelling of the desired word, the dictionary will narrow down the matching candidates. If the match is narrowed down to none (i.e. no word starting with the spelling is found in the Dictionary). the message 'similar words' appears.



In this case, press (ENTER) to list the dictionary entries alphabetically after the entered spelling.

### Note about entering characters

While entering characters, exclude characters such as spaces, hyphens. apostrophes, slashes, and periods. See page 12 for details.

#### Note:

- The wildcard character '?' must not be entered in the input field of the Dictionary. The wildcard character '?' can be used in the Crossword solver (see page 15).
- Up to 24 characters can be entered in the input field of the Dictionary. When searching words containing 25 characters or more, narrow down the search to select the words from the list manually.

### **Browsing Notes**

When the NOTE icons appear in the detailed view, a note can be selected and browsed. For details, refer to pages 10-11.

#### Note:

- A headword with a Note is marked with an asterisk (+).
- In many cases, the NOTE icon only appears at the bottom of an entry, but contains important information about usage of the headword as a whole. If unsure about usage, scroll down to the bottom of the entry to access any relevant notes.

### Phrase search

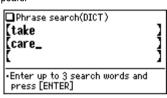
To search for idioms or phrasal verbs, enter no more than three words in the input field. The phrases containing ALL the entered words can be searched for.

### <Example>

Search for a phrase containing 'take' and 'care'.

Press DICT to open the New Oxford American Dictionary.
 Press ▼ once to place the cursor at the 'Phrase search', then press ENTER.
 The input screen of the Phrase search appears.

2. Input 'take', press ▼, followed by 'care'.



3. Press ENTER).

A list of phrases containing the words appears.

If no matching phrase is found, then a message 'Not Found!' will momentarily be displayed.

- Select the desired index of the phrase using the number key(s). The definition of the selected phrase is displayed.
  - Press (ESC) to return to the previous view.
  - Press (2nd) (LIST) to list the index of phrases containing the words.
  - To search for a new phrase, simply begin inputting new words, or press CLR to go back to the input screen to start a new search.

### **Crossword solver**

Use a wildcard character '?' to search for words with ambiguous spellings. Place the appropriate number of '?' characters in the places of characters yet to be determined

### <Example>

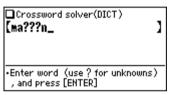
Find a matching word for a query 'ma???n'.

1. Press (DICT) to open the New Oxford American Dictionary.

Press the  $\boxed{\bullet}$  key twice to place the cursor at the 'Crossword solver', then press  $\boxed{\mathsf{ENTER}}$ .

The Crossword solver's input screen appears.

- 2. Type 'ma???n' into the input field. Press the ? key three times to enter '???'.
- Press ENTER to start the search.
   A list of the wildcard matches appear.
   Up to 100 words may be displayed in the list.



4. In the list, select a desired word using the number keys.

The detailed view with definitions of the selected word appears.

- Press (ESC) to return to the previous view.
- Press 2nd (LIST) to list the headwords in the New Oxford American Dictionary.
- To initiate another search, simply type in the new spelling or press CLR to return to the input screen of the Crossword solver.

### **Anagram solver**

A word or series of letters can be entered to find any matching anagrams found in the New Oxford American Dictionary.

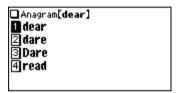
### <Example>

Find anagrams for 'dear'.

1. Press (DICT) to open the New Oxford American Dictionary.

Press the T three times to place the cursor at the 'Anagram solver', then press (ENTER). The input screen of the Anagram solver appears.

 Place 'dear' in the input field, then press ENTER to initiate the search. Up to 100 words may be displayed in the list.



3. In the list of matches, use the number keys to select a word.

The detailed view with definitions of the selected word appears.

- Press (ESC) to return to the previous view.
- Press 2nd LIST to list the headwords in the New Oxford American Dictionary.
- To initiate another search, simply type in the new spelling or press CLR to return to the input screen of the Anagram solver.

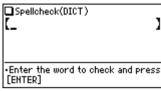
### **Spellcheck function**

The spellcheck function can be helpful when the exact spelling of a query word is not known.

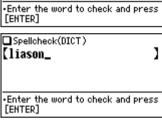
### <Example>

You are not sure whether 'liason' or 'liaison' is correct.

1. Press SPELL to open the input screen of the spellcheck function.



2. Enter 'liason'.



3. Press (ENTER) to initiate the spellcheck function.

Words with similar spellings will be listed.

- While 'Searching... Press [ENTER] to break' is visible, press (ENTER) to stop
  the search. Note that if the search is interrupted, the list of possible results
  may not include all the closest matches.
- If the word is typed with the correct spelling, it will appear at the top of the displayed list.
- If two or more words with an identical spelling are found in the list, then the relevant headword will also be displayed, after an arrow symbol.

- In the list, select a desired word using the number keys. The detailed view with descriptions of the word is displayed.
  - If a word selected is not in its original form, and cannot be found as a headword, then the detailed view of the word's original form will be displayed.
     It may be necessary to scroll down within the detailed view to find the desired word form.
  - Press (ESC) to go back to the previous view.
  - Press 2nd LIST to list the headwords in the New Oxford American Dictionary.

#### Note:

• Up to 100 words may be displayed in the list.

### If the list of words does not appear as expected:

- Searching words with particular spellings may take more time to complete than others.
- If no word is given, a message 'Not Found!' will momentarily be displayed, followed by the input screen of the spellcheck function. In this case you may wish to start the search again with a new spelling for the word.

### **Further information**

For further information on using this dictionary, refer to the Introduction on pages 31-42.

# **Using the Oxford American Thesaurus of Current English**

Input a word in this Thesaurus to find its synonyms, as well as antonyms and other related terms in the detailed view.

### **Looking up a word (Filter search)**

Find a set of related words by inputting the spelling of a given word.

#### <Example>

Find a set of relative words for 'make'.

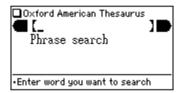
1. Press THES to open the Oxford American Thesaurus of Current English.

The spelling input screen of the Thesaurus appears.

### 2. Input 'make'.

As you type, options are narrowed. If the desired word is found, then you do not need to type any more letters.

- Part of speech should be found on the right side of each headword.
- While ' appears on the left of 'make', press (ENTER). The detailed view of the word 'make' appears.
  - To browse contents on the next/ previous page, press ▼ ▲ or ▼
     ∴ You may also find the Quick view function useful.



□ 0xford American Thesaurus [make\_ → make verb make noun make-believe noun make-believe adjective

make verb
1 omake sandcastles/
furniture:
build, construct, assemble,
put together, put up,
erect, manufacture,

- To search a word in the detailed view, use the Super jump function.
- Press (ESC) to return to the previous screen.
- Press (2nd) (LIST) to list the headwords in the Oxford American Thesaurus of Current English.
- To search a different word, simply begin inputting a new word, or press CLR or (THES) to go to the input screen of the Oxford American Thesaurus of Current English.

#### If there is no match found

The same view / message appears as for the *New Oxford American Dictionary*. See page 14 for details.

### Note about entering characters

While entering characters, exclude characters such as spaces, hyphens, apostrophes, slashes, and periods. See page 12 for details.

#### Note:

 Up to 24 characters can be entered in the input field. When searching words containing 25 characters or more, narrow down the search to select the words from the list manually.

### **Browsing Notes**

When the NOTE icons appear in the detailed view, a note can be selected and browsed. For details, refer to pages 10-11.

#### Note:

- A headword with a Note is marked with an asterisk (+).
- In many cases, the NOTE icon only appears at the bottom of an entry, but contains important information about usage of the headword as a whole. If unsure about usage, scroll down to the bottom of the entry to access any relevant notes.

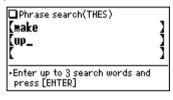
### Phrase search

To search for idioms or phrasal verbs, enter no more than three words in the input field. The phrases containing ALL the entered words can be searched for.

### <Example>

Search for a phrase containing 'make' and 'up', and find its synonyms.

- Press THES to open the Oxford American Thesaurus of Current English.
   Press ▼ once to place the cursor at the 'Phrase search', then press ENTER.
   The input screen of the Phrase search appears.
- 2. Input 'make', press ▼, followed by 'up'.



3. Press (ENTER).

A list of phrases containing the words appears.

If no matching phrase is found, then a message 'Not Found!' will momentarily be displayed.

- Select the desired index of the phrase using the number key(s). The detailed view of the selected phrase is displayed.
  - Press (ESC) to return to the previous view.
  - Press (2nd) (LIST) to list the index of phrases containing the words.
  - To search for a new phrase, simply begin inputting new words, or press CLR to go back to the input screen to start a new search.

### **Further information**

For further information on using this thesaurus, refer to the Introduction on pages 43-44

# Using *Garner's Modern American Usage*

Input a word or an essay's title in *Garner's Modern American Usage* to find the latest American English usages. A word can also be searched in the Select Glossary.

### Searching by a word or an essay's title (Filter search)

### <Example>

Find usage examples of 'that'.

1. Press GRMMR to open Garner's Modern American Usage.

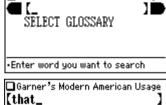
The input screen appears.

2. Input the spelling of 'that'.

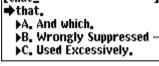
As you type, the match narrows. If the desired word is found, then you do not need to type any more letters.

- In this example, the rows headed by
   contain subheadings within the entry for 'that'.
- While '

  'appears to the left of 'that',
   press ENTER. The detailed view of
   the word 'that' appears.
  - To browse contents on the next/ previous page, press ▼ ▲ or ▼
     ∴ You may also find the Quick view function useful.



□Garner's Modern American Usage



### that.

### A. And which.

You'll encounter two schools of thought on this point. First are those who don't care about any

- To search a word in the detailed view, or to search for an item indicated under the , use the Super jump function.
- Press (ESC) to return to the previous screen.
- Press (2nd) (LIST) to list the headings in Garner's Modern American Usage.
- To search a different word, simply begin inputting a new spelling for the word, or press CLR or GRMMR to go to the input screen of Garner's Modern American Usage.

#### If there is no match found

The same view / message appears as for the *New Oxford American Dictionary*. See page 14 for details.

### Note about entering characters

While entering characters, exclude characters such as spaces, hyphens, apostrophes, slashes, and periods. See page 12 for details.

#### Note:

 Up to 24 characters can be entered in the input field. When searching words containing 25 characters or more, narrow down the search to select the words from the list manually.

### **Browsing Notes**

When the NOTE icons appear in the detailed view, a note can be selected and browsed. For details, refer to pages 10-11.

#### Note:

 Unlike other dictionaries, a headword with a Note in Garner's Modern American Usage is not marked with an asterisk.

### **Select Glossary**

Search for a word's definition in the Select Glossary.

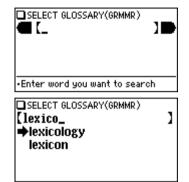
### <Example>

Find a definition of 'lexicology'.

 Press (GRMMR), Then (ENTER) to open the Select Glossary input screen of Garner's Modern American Usage.



As you type, options are narrowed. If the desired word is found, then you do not need to type any more letters.



- While '
   ip appears on the left of 'lexicology', press (ENTER). The detailed view of the word 'lexicology' appears.
  - To browse contents on the next/previous page, press ▼ ▲ or ▼ ∧. You may also find the Quick view function useful.
  - To search a word in the detailed view, or to search for an item under the Jump icon (), use the Super jump function.
  - Press (ESC) to return to the previous screen.
  - Press 2nd LIST to list the headwords in the Select Glossary of Garner's Modern American Usage.
  - To search a different word, simply begin inputting a new word, or press CLR to go to the Select Glossary input screen of Garner's Modern American Usage.

#### If there is no match found

The same view / message appears as for the *New Oxford American Dictionary*. See page 14 for details.

### Note about entering characters

While entering characters, exclude characters such as spaces, hyphens, apostrophes, slashes, and periods. See page 12 for details.

#### Note:

 Up to 24 characters can be entered in the input field. When searching words containing 25 characters or more, narrow down the search to select the words from the list manually.

### **Further information**

For further information on using this dictionary, refer to the Introduction on pages 45-51.

# **Using the Super jump function**

Use the Super jump function to select any word in the detailed view of each dictionary, then initiate a search based on the selected word.

### **How to use the Super jump function**

### <Example>

Initiate a Super jump search via the New Oxford American Dictionary.

 In the New Oxford American Dictionary, show the detailed view of the word 'function'.

▶n.

▶n.

func-tion | faNGkSHan|

1 an activity or purpose

person or thing:

obridges perform the

1 an activity or purpose

☐ Super jump [purpose] ☑DICT:purpose

团THES:purpose noun

国THES:purpose verb

natural to or intended for a

- Press <u>SUPER JUMP</u>. The cursor appears to select the first word in the view.
- 3. Use the ▼ ▲ ► < keys to move the cursor (and its selection of word) to a desired word.
  - The pressing of SUPER JUMP moves the cursor to the next.
- While the desired word is selected, press (ENTER).

The Super jump window appears to display selectable items.

- A list of matching words is displayed. If the selected word is in a variant or inflected form, the original spelling may be displayed instead.
- If only one match is found, or if an item indicated by the Jump icon (
   ) is selected, then the description of the item will be displayed in the Super jump window instead.

5. Use the number keys to select a desired word in the list (Press 1 in this example).

The definition of the selected word is displayed in the Super jump window.

- Press ESC to go back to the previous view.
- When '↑' and/or '↓' appears on the left side of the window, ▼ ▲ or ▼
   A can be used to scroll the window.
- 6. Press ENTER to jump to the definition of the selected word.

The detailed view of the selected word appears.

 Press ESC to display the previous view. pur·pose |ˈpərpəs| ▶n. the reason for which something is done or created or for which something exists: ⋄the purpose of the meeting

#### Note:

- A Super jump search from any of the dictionaries will return matching entries in the following dictionaries:
- The New Oxford American Dictionary
- Oxford American Thesaurus of Current English
- Garner's Modern American Usage (excluding the Select Glossary)
- For items marked with a Jump icon ( ) found in *Garner's Modern American Usage*, the Super jump executes a cross-reference upon selection.

### 22

### Specifying a Dictionary to jump to

In step 4 above, press DICT), (THES) or (GRMMR) instead of pressing (ENTER), to specify the Dictionary to jump to.

### Note icon in the Super jump window

When the Note icon appears in the Super jump window, press NOTE and ENTER to view the contents.

### About the detailed view after the Jump

- The behavior and function of the detailed view is the same as the detailed view after an ordinary search.
- Press (CLR) at the detail view to go back to the Dictionary's input screen.
- A chain of multiple Super jump actions can be backtracked up to 10 times by pressing the ESO key.

# **Using the History function**

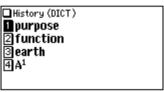
Use the History function to recall a headword or phrase previously searched in the Dictionaries.

### **How to use the History function**

### <Example>

Recall the search history in the New Oxford American Dictionary.

- 1. Press DICT to open the New Oxford American Dictionary.
- Press (HISTORY). The history view appears, with the most recent search placed at the top of the list.
  - When '♠' and/or '♣' appears on the left side of the window, ♥ ♠ or ♥ ♠ can be used to scroll the window.



3. Use the number keys to select a desired word in the list.

The detailed view of the selected word appears.

#### Note:

- Each dictionary has its own history list. Additionally, the New Oxford American
   Dictionary and the Oxford American Thesaurus of Current English each have
   their own phrase search history lists.
- The Select Glossary of Garner's Modern American Usage does not have a history list.
- To view the history list, press (HISTORY) at the initial screen of each Dictionary, and the initial screen of each phrase search.
- Truncated words in the list are indicated with trailing '...' at the end.
- Each history list can contain up to 30 items.

### Deleting a history item

- 1. Display the history list on the screen.
- Use the ▼ or ▲ key to place the cursor on the word to be deleted. The reverse color indicates the selected item.
- 3. Press (-). A confirmation dialog for deletion appears.
- 4. Press (Y). The selected word or phrase is deleted.

### **Deleting the history list of a Dictionary**

- 1. Press (MENU), then (5) to open the Set-up menu.
- 2. Press (4) to select 'Deleting history'.
- Use the number keys to select the history list you wish to delete. A confirmation dialog for deletion appears.
  - To delete all history lists, select 'ALL'.
  - Selecting 'only DICT' or 'only THES' will also delete the history list of each phrase search.
- 4. Press Y. The selected history is deleted and the main menu appears.

## **Using the Calculator function**

The built-in calculator in the Electronic Dictionary can perform twelve-digit arithmetic calculations with memory function. To access the Calculator function, press (CALC).

### **Prior to initiating calculations**

- Before performing any calculation, press (R·CM) (R·CM) (CLR) to clear the memory and the display.
- To start a calculation with a negative number, place a subtraction sign by pressing (—) at the beginning of the calculation.
- If you wish to correct a wrong entry, press C·CE and re-enter the figure.
- In the calculation examples found in this section, indications and icons that may appear on the screen ('=', 'M+', 'M-', '+', '-', 'x', and '÷') are abbreviated or are not shown. These icons appear to show you the interim result of calculations. For example, the '=' icon appears on the screen when (=) or (%) is pressed, while icons such as 'M+' and '+' appear after each corresponding key has been pressed.
- An 'M' is shown when a value other than 0 is put in the memory. To clear the
  content of the memory, press (R-CM) twice. Note that the pressing of (M+) or (M-)
  also functions as (=).
- Press ENTER to enter '='. To input '.' (decimal point), press ?.
- An error message 'E' is displayed if:
  - the integer section of a calculation result exceeds 12 digits
  - the memory exceeds 12 digits
  - an attempt is made to divide a number by zero.

Press (C·CE) to clear the error condition.

### **Calculation examples**

Example	Operation	Display
(-24) ÷ 4 - 2 =	C·CE — 24 ÷ 4 — 2 =	
34 <u>+ 57</u> =	34 + 57 = The second figure (57)	
45 <u>+ 57</u> =	45	102.
	(Subtraction and division are performed in	
	the same way as above.)	
<u>68 ×</u> 25 =	68 × 25 = The first figure (68)	1,700.
<u>68 ×</u> 40 =	40 = becomes the constant.	2,720.
What is 10% of 200?	200 × 10 %	20.
What percentage is 9 of 36?	9 ÷ 36 %	25.
200 + (200 × 10 %) =	200 + 10 %	220.
500 - (500 × 20 %) =	500 — 20 %	400.
$(4^3)^2 =$	4×==×=	4,096.
1/8	8 🔆 😑	0.125
25 × 5 =	(R·CM) (R·CM) 25 (X) 5 (M+)	125.
–) 84 ÷ 3 =	84 ÷ 3 M-	м 28.
<u>+) 68 + 17 = </u>	68 + 17 M+	м 85.
(Total) =	(R·CM)	182.
	R·CM R·CM 12 + 14 M+	м 26.
$135 \times (\underline{12 + 14}) =$	135 × R·CM =	3,5 <sup>M</sup> 10.
$(12+14) \div 5 =                                 $		5.2
	R·CM R·CM CLR	0.
123456789098 × 145 =	123456789098 × 145 = 17.90	12344192
	C·CE 17.90	12344192
	$(17.9012344192 \times 10^{12} = 17901234419200$	))

# **Using the Converter function**

The Converter function consists of two converters: the Currency converter, and the Metric converter.

### **Currency converter**

### Setting a currency rate

One conversion rate can be set.

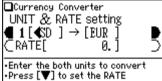
### <Example>

Set the following rate: US\$1 = €0.7

1. Press MENU 4 1 to access the Currency converter.

2. Press . The input fields for the currency name and rate appear.





- 3. Use the ▲ ▼ keys to place the cursor at the desired input field, then input the currency name and its rate. In this example, press ▼ and input '0.7'.
  - The currency name field of currency converter is temporarily pre-defined, as seen in the above example.
  - When inputting the desired currency name, press CLR to clear the input field
    and use no more than four letters. Use the keys to set the cursor on
    the left/right of the currently selected input field.
  - In the left input field, enter the base currency name. In the input field on the right, place the currency name of which you wish to set the conversion rate.
  - Up to 10 digits (excluding the decimal point) can be entered in the currency rate input field.
- 4. Press (ENTER). The currency name and its rate are set.

### **Converting currencies**

The conversion calculation can be performed using the previously set conversion rate.

### <Example>

Convert €175 to US\$ when setting the rate: US\$1 = €0.7.

- 1. Press MENU 4 1 to display the currency converter.
- 2. Input '175'. You may input a simple formula, such as '35  $\times$  5 =', instead.
- Press 

   to execute the conversion from 
   € to US\$. The converted value of US\$250 is displayed.
  - Pressing 

     executes a US\$-to-euro conversion. In this case, the converted value of €122.5 will be displayed.
  - The **4** and **b** arrows on the screen indicate the direction of conversion.
  - To initiate conversion of a different value, just enter the value to be converted, or press CCE to clear the value in the input field prior to entering the new conversion.
  - Press (ESC) to return to the Converter menu.

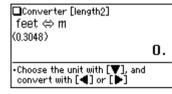
### **Metric converter**

Conversions between different units of measurement (length, mass, etc.) can be performed.

### <Example>

Convert 40 feet to meters.

- 1. Press (MENU) (4) (2) to access the Metric converter.
- 2. Use ▲ ▼ to select 'Converter [length2]'.



- 3. Input '40'. You may input a simple formula, such as '25 + 15 =', instead.
- 4. Press ( ). The value in feet is converted to the metric value.
  - Press to convert from the metric value to feet. In this case, the given value
     '40' will be taken as the metric value to be converted to feet.
  - The **4** and **b** arrows on the screen indicate the direction of conversion.
  - To initiate conversion of a different value, just enter the value to be converted, or press C-CE to clear the value in the input field prior to entering the new conversion.
  - Use the (▼) or (▲) key to select one of the other Metric converters.
  - Press (ESC) to return to the Converter menu.

### Units capable of being converted

The following conversion formulae can be utilised.

lenath1: inch ⇔ cm lenath2: feet ⇔ m lenath3: vard ⇔ m length4: mile ⇔ km weight1: ounce ⇔ a weight2: pound ⇔ kg °F⇔°C temperature: volume1: pint ⇔ liter volume2: gallon(US) ⇔ liter volume3: gallon(UK) ⇔ liter surface area1: surface area2: acre ⇔ hectare

# **Appendices**

### **Replacing the battery**

### **Battery used**

· Use only the specified alkaline battery.

Туре	Size / Model	Quantity
Alkaline battery	Size "AAA" / LR03	1

### **Precautions**

- Fluid from a leaking battery accidentally entering an eye could result in serious injury. Should this occur, wash with clean water and immediately consult a doctor.
- Should fluid from a leaking battery come in contact with your skin or clothes, immediately wash with clean water.
- If the product is not to be used for some time, to avoid damage to the unit from a leaking battery, remove it and store in a safe place.
- Do not leave an exhausted battery inside the product. It may leak and damage the product.
- Keep batteries out of the reach of children.
- Incorrect handling of batteries may introduce risk of explosion.
- Do not throw batteries into a fire as they may explode.
- Make sure the new battery is the correct type before fitting.
- When installing, orient the battery correctly as indicated in the unit.
- The battery packaged with this product may be partially exhausted during the shipment and/or storage period, and may need to be replaced sooner than expected.

### When to replace the battery

Replace the battery immediately in the following cases:

- When Am is displayed.
- When the message 'Replace the battery' appears upon turning the power on.

#### Note:

 If you do not follow the procedure describing the battery replacement, the History list, as well as the Calculator's memory, may be cleared or altered. Also, Currency converter and the Set-up menu configurations may be reset.

### Replacement procedure

- 1. Switch off the power by pressing ON/OFF.
- Set the battery replacement switch located on the bottom of the unit to the 'REPLACE BATTERY' position.
- 3. Remove the battery cover.
- Remove the used battery and insert the one new battery. Make sure the battery polarity is correctly oriented.

- 5. Replace the battery cover.
- 6. Set the battery replacement switch to the 'NORMAL OPERATION' position.
- 7. Open the unit and press ON/OFF to turn the power on.

The LCD contrast screen appears.

- If the power cannot be switched on, try following steps 2 through 7 in the above procedure again. Should this fail, then follow the reset procedure on the following page.
- Follow the instructions on the screen to adjust the LCD contrast, as well as to set the key sound on/off configuration (see steps 7 through 8 of the procedure on page 2.)

### Reset procedure if trouble occurs

Exposure to a strong physical shock or powerful electrical fields may render the keys inoperable, to the point that the power cannot be switched on. If such case is suspected, try following the procedure below.

### Reset procedures

 Press the RESET switch located on the bottom of the unit with the tip of a ball-point pen or similar object. Do not use an object with a breakable or sharp tip.

The message 'Do you want to initialize?' appears.



- 2. Press (Y) to initialize the unit.
  - A message 'Initialized!' is momentarily displayed, followed by the LCD contrast adjustment screen.
  - If (N) is selected, then the unit will not be initialized.
- Follow the instructions on the screen to adjust the LCD contrast, as well as to set the key sound on/off configuration (see steps 7 through 8 of the procedure on page 2.)

#### Note:

- The reset procedure will clear the History list, and Calculator's memory, as well as to reset the Currency converter and the Set-up menu configurations. To avoid these, you may press (N) at step two of the above.
- Occasionally when corruption of data etc. occurs, the reset procedure may
  automatically be initiated upon pressing of the RESET switch or the ON/OFF
  key. When this occurs, the message 'Initialized!' will be displayed, followed by the
  LCD contrast screen. Follow the instructions on the LCD contrast, as well as to
  set the key sound on/off configuration.

### **Specifications**

Model: PW-E550

Product name: Electronic Dictionary

Display: 159 × 80 dot matrix LCD

Number of entries: • The New Oxford American Dictionary:

More than 250,000 definitions and more than 9,000

biographical and geographical entries

Oxford American Thesaurus of Current English:
 15,000 main entries keyed to more than 350,000

synonyms

• Garner's Modern American Usage:

More than 1,300 entries with thousands of citations

of real-world usage

**Calculator function:** 12-digit calculation of addition, subtraction,

multiplication, division, percentage, memory

calculation, etc.

**Converter function:** 12-digit conversion of currency and measurement

Power consumption: 0.11 W

Operating temperature: 0°C - 40°C (32°F - 104°F)

**Power supply:** 1.5 V  $\rightarrow$  (DC): Alkaline battery LR03 (size "AAA")  $\times$  1

Battery life: Approx. 200 hours

If data is continuously displayed at 25°C (77°F)

Note: May vary according to various usage conditions

Weight (including battery): Approx. 148 g (0.33 lb)

**Dimensions (when closed):** 125 mm (W)  $\times$  79.4 mm (D)  $\times$  16.8 mm (H)

4-29/32" (W) × 3-1/8" (D) × 21/32" (H)

**Accessories:** Alkaline battery LR03 (size "AAA") × 1,

operation manual

### **Troubleshooting**

Solutions to possible symptoms may be found here.

#### The unit cannot be switched on.

- Check if the battery is drained. See page 28.
- Check the battery replacement switch; it should be set at the 'NORMAL OPERATION' position. See page 2.
- Check the polarity of the battery. See page 2.
- Verify the LCD contrast setting; the power may be switched on, but the message on the screen may not be visible. See page 12.
- If the above settings appear normal, then press the RESET switch. See page 29.

### The screen is dark or light.

• Adjust the LCD contrast. See page 12.

### The key sound cannot be heard.

• The key sound may be set to OFF. See page 11.

#### The unit does not respond to a key press.

• Press the RESET switch. See page 29.

### The unit shuts off automatically.

• The Auto power off function is in action. The activation interval of the Auto power off function can be adjusted. See page 12.

### The desired word cannot be found.

· A variant form of the word may have been entered. Enter the original form.

# Introductions to the Dictionaries

### The New Oxford American Dictionary

#### Introduction

The New Oxford American Dictionary has been compiled according to principles that are quite different from those of traditional American dictionaries. New types of evidence are now available in sufficient quantity to allow lexicographers to construct a picture of the language that is more accurate than has been possible before. The approach to structuring and organizing within individual dictionary entries has been rethought, as has the approach to the selection and presentation of information in every aspect of the dictionary: definitions, choice of examples, grammar, word histories, and every other category. New approaches have been adopted in response to a reappraisal of the workings of language in general and its relationship to the presentation of information in a dictionary in particular. The aim of this introduction is to give the user background information for using this dictionary and to explain some of the thinking behind these new approaches.

### Structure: Core Sense and Subsense

The first part of speech is the primary one for that word: thus, for **bag** and **balloon** the senses of the noun are given before those for the verb, while for **babble** and **bake** the senses of the verb are given before those of the noun.

### nose CORE SENSE

the part projecting above the mouth on the face of a person or animal, containing the nostrils and used for breathing and smelling.

#### SUBSENSE

the sense of smell, esp. a dog's ability to track something by its scent:

• a dog with a keen nose.

#### SUBSENSE

good script.

figurative an instinctive talent for detecting something:
• he has a nose for a

#### SUBSENSE

the aroma of a particular substance, esp. wine.

Within each part of speech, the first definition given is the **core sense**. The general principle on which the senses in the *New Oxford American Dictionary* are organized is that each word has at least one core meaning, to which a number of subsenses may be attached. If there is more than one core sense (see below), this is introduced by a bold sense number. Core meanings represent typical, central uses of the word in question in modern standard English, as established by research on and analysis of American and World English through corpora (language databanks) and citation databases. The core meaning is the one that represents the most literal sense that the word has in ordinary modern American usage. This is not necessarily the same as the oldest meaning, because word meanings change over time. Nor is it necessarily the most frequent meaning, because figurative senses are sometimes the most frequent. It is the meaning accepted by native speakers as the one that is most established as literal and central.

The core sense also acts as a gateway to other, related subsenses. These subsenses are grouped under the core sense, each one being introduced by a solid square symbol.

There is a logical relationship between each subsense and the core sense under which it appears. The organization of senses according to this logical relationship is designed to help the user, not only in being able to navigate the entry more easily and find relevant senses more readily, but also in building up an understanding of how senses in the language relate to one another and how the language is constructed on this model. The main types of relationship of core sense to subsense are as follows:

### (a) figurative extension of the core sense, e.g.,

#### **HEADWORD:** backbone

CORE SENSE: the series of vertebrae extending from the skull to the pelvis; the spine.

SUBSENSE: figurative the chief support of a system or organization; the mainstay:

♦ EXAMPLE: ♦ these firms are the backbone of our industrial sector.

#### **HEADWORD:** bankrupt

CORE SENSE: (of a person or organization) declared in law unable to pay outstanding debts:

♦ EXAMPLE: ♦ the company was declared bankrupt.

SUBSENSE: figurative completely lacking in a particular quality or value:

♦ EXAMPLE: ♦ their cause is morally bankrupt.

### (b) specialized case of the core sense, e.g.,

#### **HEADWORD:** zone

CORE SENSE: [usu. with adj.] an area or stretch of land having a particular characteristic, purpose, or use, or subject to particular restrictions:

SUBSENSE: Geography a well-defined region extending around the earth between definite limits, esp. between two parallels of latitude:

♦ EXAMPLE: ♦ a zone of easterly winds.

SUBSENSE: *Sports* in basketball, football, and hockey, a specific area of the court, field, or rink, esp. one to be defended by a particular player, or the mode of defensive play using this system.

#### **HEADWORD:** demand

CORE SENSE: an insistent and peremptory request, made as if by right:

♦ EXAMPLE: ♦ a series of **demands for** far-reaching reforms.

SUBSENSE: Economics the desire of purchasers, consumers, clients, employers, etc., for a particular commodity, service, or other Item:

# (c) other extension or shift in meaning, retaining one or more elements of the core sense, e.g.,

#### HFADWORD: bamboo

CORE SENSE: a giant woody grass that grows chiefly in the tropics, where it is widely cultivated.

SUBSENSE: the hollow jointed stem of this plant, used as a cane or to make furniture and implements:

♦ EXAMPLE: [as adj.] ♦ a bamboo serving tray.

### **HEADWORD:** management

CORE SENSE: the process of dealing with or controlling things or people:

♦ EXAMPLE: ♦ the management of elk herds.

SUBSENSE: Medicine & Psychiatry the treatment or control of diseases, injuries, or disorders, or the care of patients who suffer from them:

EXAMPLE: <a href="https://example.com/therapy">https://example.com/therapy</a> in the management of breast cancer.

#### **HEADWORD:** mandarin

CORE SENSE: an official in any of the nine top grades of the former imperial Chinese civil service.

SUBSENSE: a powerful official or senior bureaucrat, esp. one perceived as reactionary and secretive:

○ EXAMPLE: ○ a civil service mandarin

Many entries have just one core sense. However some entries are more complex and have different strands of meaning, each constituting a core sense. In this case, each core sense is introduced by a bold sense number, and each potentially has its own block of subsenses relating to it.

### Specialist Vocabulary

One of the most important uses of a dictionary is to provide explanations of terms in specialized fields that are unfamiliar to a general user. Yet in many traditional dictionaries, the definitions have been written by specialists as if for other specialists, and as a result the definitions are often opaque and difficult for the general user to understand.

One of the primary aims of the *New Oxford American Dictionary* has been to break down the barriers to understanding specialist vocabulary. The challenge has been, on the one hand, to give information that is comprehensible, relevant, and readable, suitable for the general user, while on the other hand maintaining the high level of technical information and accuracy suitable for the more specialist user.

This has been achieved in some cases, notably entries for plants and animals and chemical substances, by separating technical information e.g., Latin names, chemical formulae, from the rest of the definition (shown immediately after a bullet). For examples, see **American crocodile** and **benzopyrene**.

In other cases, it is achieved by giving additional explanatory information within the definition itself, typically in a separate sentence. For examples, see **curling** and **alchemy**.

As elsewhere, the purpose is to give information that is relevant and interesting, aiming not just to define the word but also to describe and explain its context in the real world. Additional information of this type, where it is substantial, is given in the form of separate note (<a href="NOTE">NOTE</a>). For example, see **earth** and **Eocene**.

An especially important feature of the *New Oxford American Dictionary* is the coverage of American animals and plants. In-depth research and a thorough review have been carried out for animals and plants in the Americas and throughout the world and, as a result, a large number of entries have been included that have never before been included in general American dictionaries. The style and presentation of these entries follow the general principles for specialist vocabulary in the *New Oxford American Dictionary*: the entries not only give the technical information, but also describe, in everyday English, the appearance and other characteristics (of behavior, medicinal or culinary use, mythological significance, reason for the name, etc.) and the typical habitat and distribution. For examples, see **mesosaur**, **blacktail deer** and **chia**.

### **Encyclopedic Material**

Some dictionaries do not include entries for the names of people and places and other proper names, or include them only in separate sections. The argument for this is based on a distinction between "words" and "facts," by which dictionaries are about "words" while encyclopedias and other reference works are about "facts." The distinction is an interesting theoretical one, but in practice there is a considerable overlap: names such as *Shakespeare* and *Mississippi* are as much part of the language as words such as *drama* or *river*, and they belong in a large dictionary.

The New Oxford American Dictionary includes all those terms forming part of the enduring common knowledge of English speakers, regardless of whether they are classified as "words" or "names." The information given is the kind of information that people are likely to need from a dictionary, however that information may traditionally be classified. Both the style of definitions in the New Oxford American Dictionary and the inclusion of additional material in separate blocks reflect this approach.

The *New Oxford American Dictionary* includes more than 5,000 place-name entries, 4,000 biographical entries, and just under 3,000 other proper names. The biographical entries are designed to provide not just the basic facts (such as birth and death dates, full name, and nationality), but also a brief context giving information about, for example, a person's life and why he or she is important.

For a few particularly important encyclopedic entries—for example, countries—a fuller treatment is given and additional information appears in a separate note (<a href="ROTE">( NOTE</a>).

#### Grammar

In recent years, grammar has begun to enjoy greater prominence than in the past few decades. It is once again being taught explicitly in schools throughout the United States. In addition, there is a recognition that different meanings of a word are closely associated with different lexical and syntactic patterns. The *New Oxford American Dictionary* records and exemplifies the most important of these patterns at the relevant senses of each word, thus giving guidance on language use as well as word meaning.

For example, with the word **bomb**, it is possible to distinguish the main senses of the verb simply on the basis of the grammar: whether the verb is transitive (takes a direct object) or intransitive (no direct object):

CORE SENSE: attack \*(a place or vehicle)\* with a bomb or bombs:

♦ EXAMPLE: ♦ \*London\* was bombed, night after night.

GRAMMAR: [trans.]

(The asterisks shown here match the direct object in the example with the parenthetical item in the definition)

CORE SENSE: informal (of a movie, play, or other event) fail miserably:

♦ EXAMPLE: ♦ a big-budget movie that bombed at the box office.

GRAMMAR: [intrans.]

This has particular relevance for a dictionary such as the *New Oxford American Dictionary*, where the aim is to present information in such a way that it helps to explain the structure of the language itself, not just the meanings of individual senses. For this reason, special attention has been paid to the grammar of each word, and grammatical structures are given explicitly.

Where possible, the syntactic behavior of a word is presented directly: for example, if a verb is normally found in a particular sense followed by a certain preposition, this is indicated before the definition, in bold. For example, see **build** (**build on**).

In other cases, collocations that are typical of the term in use, though not obligatory, are shown highlighted within the example sentence. For examples, see **ball game** (a whole new ball game) and bet (your best bet).

Great efforts have been made to use a minimum of specialist terminology.

Nevertheless, a small number of terms are essential in explaining the grammar of a word. The less familiar terms are explained below. All terms are, of course, defined and explained under their own entries in the dictionary.

### Terms relating to nouns

[as adj.]: used to mark a noun that can be placed before another noun in order to modify its meaning, e.g., boom and bedside.

**[treated as sing.]:** used to mark a noun that is plural in form but is used with a singular verb, e.g., **mumps** in *mumps is one of the major childhood diseases* or **genetics** in *genetics has played a major role in this work*.

**[treated as sing. or pl.]:** used to mark a noun that can be used with either a singular or a plural verb without any change in meaning or in the form of the headword (often called *collective nouns*, because they typically denote groups of people considered collectively), e.g., the staff are committed to this policy or the staff is trying to gag its critics.

[in sing.]: used to mark a noun that is used as a count noun but is never or rarely found in the plural, e.g., ear in an ear for rhythm.

### Terms relating to verbs

[trans.]: used to mark a verb that is transitive, i.e., takes a direct object (the type of direct object often being shown in parentheses in the definition), e.g., escort.

[intrans.]: used to mark a verb that is intransitive, i.e., takes no direct object, e.g., quibble.

[with adverbial]: used to mark a verb that takes an obligatory adverbial, typically a prepositional phrase, without which the sentence in which the verb occurs would sound unnatural or weird, e.g., amble.

#### Terms relating to adjectives

[attrib.]: used to mark an adjective that is normally used attributively, i.e., comes before the noun that it modifies, e.g., certain in a certain man (not the man is certain, which has a very different meaning). Note that attributive use is standard for many adjectives, especially in specialist fields: the [attrib.] label is used only to

mark those cases in which predicative use would be less usual.

[predic.]: used to mark an adjective that is normally used predicatively, i.e., comes after the verb, e.g., ajar in the door was ajar (not the ajar door).

**[postpositive]:** used to mark an adjective that is used postpositively, i.e., typically comes immediately after the noun that it modifies (such uses are unusual in English and generally arise because the adjective has been adopted from a language where postpositive use is standard), e.g., **galore** in *there were prizes galore*.

## Terms relating to adverbs

[sentence adverb]: used to mark an adverb that stands outside a sentence or clause, providing commentary on it as a whole or showing the speaker's or writer's attitude to what is being said, rather than the manner in which something was done. Sentence adverbs most frequently express the speaker's or writer's point of view, although they may also be used to set a context by stating a field of reference, e.g., certainly.

[as submodifier]: used to mark an adverb that is used to modify an adjective or another adverb, e.g., comparatively.

## **Evidence and Illustrative Examples**

The information presented in the dictionary about individual words is based on close analysis of how words behave in real, natural language. Behind every dictionary entry are examples of the word in use—often hundreds and thousands of them—that have been analyzed to give information about typical usage, about distribution (whether typically American or typically British, for example), about register (whether informal or derogatory, for example), about currency (whether archaic or dated, for example), and about subject field (whether used only in medicine or finance, for example).

#### **Databank and Citation Evidence**

Extensive use has been made of Oxford's text databank resources, which include a carefully balanced selection of 100 million words of written and spoken English text (equivalent to one person's reading over ten years) in machine-readable form, available for computational analysis, and about 64 million words of citations from

Oxford's own North American Reading Program, an ongoing research project in which readers select citations from a huge variety of specialist and nonspecialist sources in all varieties of English. These resources mean that Oxford lexicographers are in a position to see how words normally behave. By using concordancing techniques, each word can be viewed almost instantaneously in the immediate contexts in which it is used. Since the Oxford Reading Program is ongoing, and growing at a rate of 4.5 million words a year, Oxford lexicographers have the most up-to-date language resource of an American dictionary, with the majority of the citations coming from sources of the past two decades.

The Oxford databank shows at a glance that some combinations of words (called "collocations") occur together much more often than others. For example, concordance entries might show that "end in," "end the," and "end up" all occur quite often. But are any of these combinations important enough to be given special treatment in the dictionary?

Recent research has focused on identifying combinations that are not merely frequent but also statistically significant. In the Oxford databank, the two words "end the" occur frequently together but they do not form a statistically significant unit, since the word "the" is the most common in the language. The combinations **end up** and **end in**, on the other hand, are shown to be more significant and tell the lexicographer something about the way the verb **end** behaves in normal use. Of course, a dictionary for general use cannot go into detailed statistical analysis of word combinations, but it can present examples that are typical of normal usage. In the *New Oxford American Dictionary* particularly significant or important patterns are highlighted, in bold, e.g., **end in**, **end up** under **end**.

For further details, see the previous section on Grammar.

## **Specialist Reading**

A general dictionary databank does not, by definition, contain large quantities of specialized terminology. For this reason, additional research and collection of citations in a number of neglected fields (for example, antique collecting, food and cooking, boats and sailing, photography, video and audio, martial arts, and alternative medicine) was done to ensure the thorough coverage of these fields. Additionally, specialists in nearly 100 different areas reviewed entries for accuracy.

## **Examples**

The New Oxford American Dictionary contains many more examples of words in use than any other comparable dictionary. Generally, they are there to show typical uses of the word or sense. All examples are authentic, in that they represent actual usage. In the past, dictionaries typically have used made-up examples, partly because not enough authentic text was available and partly through an assumption that made-up examples were somehow better in that they could be tailored to the precise needs of the dictionary entry. Such a view finds little favor today, and it is now generally recognized that the "naturalness" provided by authentic examples is of the utmost importance in giving an accurate picture of language in use.

## **Word Histories**

The etymologies in standard dictionaries explain the language from which a word was brought into English, the period at which it is first recorded in English, and the development of modern word forms. While the *New Oxford American Dictionary* does this, it also goes further. It explains sense development as well as morphological (or form) development. Information is presented clearly and with a minimum of technical terminology, and the perspective taken is that of the general user who would like to know about word origins but who is not a philological specialist. In this context, the history of how and why a particular meaning developed from an apparently quite different older meaning is likely to be at least as interesting as, for example, what the original form was in Latin or Greek.

For example, the word history for the word **oaf** shows how the present meaning developed from the meaning 'elf,' while the entry for **compass** shows how the sense 'magnetic compass' may have been influenced by Italian.

Additional special features of the *New Oxford American Dictionary* include "internal etymologies" and "folk etymologies." Internal etymologies are given within entries to explain the origin of particular senses, phrases, or idioms. For example, how did the figurative use of **red herring** come about? Why do we call something a **flash in the pan**? See the internal etymologies under **red herring** and **flash**.

The New Oxford American Dictionary presents the information in a straightforward, user-friendly fashion immediately following the relevant definition.

In a similar vein, folk etymologies—those explanations that are unfounded but

nevertheless well known to many people—have traditionally simply been ignored in dictionaries. The *New Oxford American Dictionary* gives an account of widely held but often erroneous folk etymologies for the benefit of the general user, explaining competing theories and assessing their relative merits where applicable. See the folk etymologies at **posh** and **cherub**.

Researching word histories is similar in some respects to archaeology: the evidence is often partial or not there at all, and etymologists must make informed decisions using the evidence available, however inadequate it may be. From time to time, new evidence becomes available, and the known history of a word may need to be reconsidered. In this, the *New Oxford American Dictionary* has been able to draw on the extensive expertise and ongoing research of the *Oxford English Dictionary*.

## Usage Notes (NOTE)

Interest in questions of good usage is widespread among English speakers everywhere, and many issues are hotly debated. In the *New Oxford American Dictionary*, traditional issues have been reappraised, and guidance is given on various points, old and new. The aim is to help people to use the language more accurately, more clearly, and more elegantly, and to give information and offer reassurance in the face of some of the more baffling assertions about "correctness" that are sometimes made.

This reappraisal has involved looking carefully at evidence of actual usage (in the Oxford databank, the British National Corpus, the citations collected by the Oxford North American Reading Program, and other sources) in order to find out where mistakes are actually being made, and where confusion and ambiguity actually arise. The issues on which journalists and others tend to comment have been reassessed and a judgment made about whether their comments are justified.

From the 15th century onward, traditionalists have been objecting to particular senses of certain English words and phrases, for example, "due to" and "hopefully." Certain grammatical structures, too, have been singled out for adverse comment, notably the split infinitive and the use of a preposition at the end of a clause. Some of these objections are founded on very dubious arguments, for example, the notion that English grammatical structures should precisely parallel those of Latin or that

meaning change of any kind is inherently suspect. For examples of notes on such issues, see **preposition**, **due** and **hopefully**.

The usage notes in the *New Oxford American Dictionary* take the view that English is English, not Latin, and that English is, like all living languages, subject to change. Good usage is usage that gets the speaker's or writer's message across, not usage that conforms to some arbitrary rules that fly in the face of historical fact or current evidence. The editors of the *New Oxford American Dictionary* are well aware that the prescriptions of pundits in the past have had remarkably little practical effect on the way the language is actually used. A good dictionary reports the language as it is, not as the editors (or anyone else) would wish it to be, and the usage notes must give quidance that accords with observed facts about present-day usage.

This is not to imply that the issues are straightforward or that there are simple solutions, however. Much of the debate about use of language is highly political, and controversy is, occasionally, inevitable. Changing social attitudes have stigmatized long-established uses, such as the word "man" to denote the human race in general, for example, and have highlighted the absence of a gender-neutral singular pronoun meaning both "he" and "she" (for which purpose "they" is now often used). Similarly, words such as "race" and "native" are now associated with particular problems of sensitivity in use. The usage notes in the *New Oxford American Dictionary* offer information and practical advice on such issues. For examples, see **man** and **native**.

# Standard English

Unless otherwise stated, the words and senses recorded in this dictionary are all part of standard English; that is, they are in normal use in both speech and writing everywhere in the world, at many different levels of formality, ranging from official documents to casual conversation. Some words, however, are appropriate only in particular contexts, and these are labeled accordingly. The technical term for a particular level of use in language is **register**.

The New Oxford American Dictionary uses the following register labels:

formal: normally used only in writing, in contexts such as official documents.

informal: normally used only in contexts such as conversations or letters

between friends.

dated: no longer used by the majority of English speakers, but still

encountered occasionally, especially among the older generation.

archaic: very old-fashioned language, not in ordinary use at all today, but

sometimes used to give a deliberately old-fashioned effect, or found

in works of the past that are still widely read.

historical: still used today, but only to refer to some practice or artifact that is no

longer part of the modern world.

**literary:** found only or mainly in literature written in an "elevated" style.

**poetic:** found only or mainly in poetry.

technical: normally used only in technical and specialist language, though not

necessarily restricted to any specific subject field.

rare: not in normal use.

humorous: used with the intention of sounding funny or playful.

dialect: not used in standard American English, but still widely used in

certain local regions of the United States.

**offensive:** language that is likely to cause offense, particularly racial offense,

whether the speaker intends it or not.

derogatory: language intended to convey a low opinion or cause personal

offense.

vulgar slang: informal language that may cause offense, often because it refers to

the bodily functions of sexual activity or excretion, which are still

widely regarded as taboo.

## World English

English is spoken as a first language by more than 300 million people throughout the world, and used as a second language by many millions more. It is the language of international communication in business, diplomacy, sports, science, technology, and countless other fields.

The main regional standards are American, British, Canadian, Australian and New Zealand, South African, Indian, and West Indian. Within each of these regional varieties, a number of highly differentiated local dialects may be found. For example, within American English, Southern and Appalachian English have a long history and a number of distinctive features, which have in turn influenced other varieties.

The scope of a dictionary such as the *New Oxford American Dictionary*, given the breadth of material it aims to cover, must be limited for the most part to the vocabulary of the standard language of the United States rather than world English variation. Nevertheless, the *New Oxford American Dictionary* includes thousands of regionalisms encountered in standard contexts in the different English-speaking areas of the world. For examples, see **bunyip**, **kaross**, **parkade**, **serviette**, **snog**, **tuque** and **tyke**.

The underlying approach has been to get away from the traditional, parochial notion that "correct" English belongs to a chosen few in any one geographical area or social class. A network of consultants in all parts of the English-speaking world has assisted in this by giving information and answering queries—by e-mail, on a regular, often daily basis—on all aspects of the language in a particular region. Often, the aim has been to find out whether a particular word, sense, or expression, well known and standard in American English, is used anywhere else. The picture that emerges is one of complex interactions among an overlapping set of regional standards.

The vast majority of words and senses in the *New Oxford American Dictionary* are common to all the major regional standard varieties of English, but where important local differences exist, the *New Oxford American Dictionary* records them. There are over 6,000 geographical labels on words and senses in this dictionary, but this contrasts with more than ten times that number that are not labeled at all.

The complexity of the overall picture has necessarily been simplified, principally for reasons of space and clarity of presentation. For example, a label such as "chiefly Brit." implies, but does not state, that a term is not standard in American English, though it may nevertheless be found in some local varieties in the United States. The label "Brit.," on the other hand, implies that the use is found typically in standard British English but is not found in standard American English, though it may be found elsewhere.

## **Spelling**

It is often said that English spelling is both irregular and illogical, and it is certainly true that it is only indirectly related to contemporary pronunciation. English spelling reflects not modern pronunciation but the pronunciation of the 16th and 17th centuries, in particular through the influence of the works of Shakespeare and the Authorized Version of the Bible. However, in the two centuries between Chaucer and Shakespeare, English pronunciation had undergone huge changes, but spelling had failed to follow.

In the 18th century, standard spelling became almost completely fixed. The dictionaries written in this period, particularly Samuel Johnson's *Dictionary of the English Language* (1755), helped establish this standard, which, with only minor change and variation, is the standard accepted in British English today. Just over fifty years after the American colonies became independent, in 1828, Noah Webster published a dictionary with many of the spellings that we recognize today as being distinctly American rather than British. The complex history of the English language, together with the absence of any ruling body imposing "spelling reform," has ensured that many idiosyncrasies and anomalies in standard spelling have not only arisen but have also been preserved.

The New Oxford American Dictionary gives advice and information on spelling, particularly those cases that are irregular or that otherwise cause difficulty for native speakers. The main categories are summarized below.

## Variant spellings

The main form of each word given in the *New Oxford American Dictionary* is always the standard American spelling. If there is a standard variant, e.g., a standard British spelling variant, this is indicated at the top of the entry and is cross-referred if its alphabetical position is more than five entries distant from the main entry. For examples, compare **esophagus/oesophagus** and **phyllo/filo**.

Other variants, such as archaic, old-fashioned, or informal spellings, are crossreferred to the main entry, but are not themselves listed at the parent entry. For example, compare **cyder/cider**.

## **Hyphenation**

Although standard spelling in English is fixed, the use of hyphenation is not. In standard American English, a few general rules are followed, and these are outlined below.

Hyphenation of noun compounds: There is no hard-and-fast rule to determine whether, for example, airstream, air stream, or air-stream is correct. All forms are found in use: all are recorded in the Oxford databank and other standard texts. However, there is a broad tendency to avoid hyphenation for noun compounds in modern English (except when used to show grammatical function: see below). Thus there is, for example, a preference for airstream rather than air-stream, and for air raid rather than air-raid. Although this is a tendency in both American and British English, there is an additional preference in American English for the form to be one word and in British English for the form to be two words, e.g., airfare tends to be the most common form in American English, while air fare tends to be the most common form in British English. To save space and avoid confusion, only one of the three potential forms of each noun compound (the standard American one) is generally used as the headword form in the New Oxford American Dictionary. This does not, however, imply that other forms are incorrect or not used.

**Grammatical function:** Hyphens are also used to perform certain grammatical functions. When a noun compound made up of two separate words (e.g., **credit card**) is placed before another noun and used to modify it, the general rule is that the noun compound becomes hyphenated, e.g., *I have overused my credit card and am now in credit-card debt.* This sort of regular alternation is seen in example

sentences in the *New Oxford American Dictionary* but is not otherwise explicitly mentioned in the dictionary entries.

A similar alternation is found in compound adjectives such as **well intentioned**. When used predicatively (i.e., after the verb), such adjectives are unhyphenated, but when used attributively (i.e., before the noun), they are hyphenated: *his remarks were well intentioned; a well-intentioned remark*.

A general rule governing verb compounds means that, where a noun compound is two words (e.g., **beta test**), any verb derived from it is normally hyphenated (**to beta-test**: *the system was beta-tested*). Similarly, verbal nouns and adjectives are more often hyphenated than ordinary noun or adjective compounds (e.g., **epoch-making**).

#### Inflection

Compared with other languages, English has comparatively few inflections, and those that exist are remarkably regular. We add an -s to most nouns to make a plural; we add -ed to most verbs to make a past tense or a past participle, and -ing to make a present participle.

Occasionally, a difficulty arises: for example, a single consonant after a short stressed vowel is doubled before adding -ed or -ing (hum, hums, humming, hummed). In addition, words borrowed from other languages generally bring their foreign inflections with them, causing problems for English speakers who are not proficient in those languages.

In all such cases, guidance is given in the *New Oxford American Dictionary*. The main areas covered are outlined below.

#### Verbs

The following forms are regarded as regular and are therefore not shown in the dictionary:

- third person singular present forms adding -s to the stem (or -es to stems ending in -s, -x, -z, -sh, or soft -ch), e.g., find → finds; crush → crushes
- past tenses and past participles dropping a final silent e and adding -ed to the stem, e.g., change → changed; dance → danced

 present participles dropping a final silent e and adding -ing to the stem, e.g., change → changing; dance → dancing

Other forms are given in the dictionary, notably for:

- verbs that inflect by doubling a consonant, e.g., bat → batted, batting
- verbs ending in -y that inflect by changing -y to -i, e.g., try → tries, tried
- verbs in which past tense and past participle do not follow the regular -ed
  pattern, e.g., feel → past and past participle felt; awake → past awoke; past
  participle awoken
- present participles that add -ing but retain a final e (in order to make clear that the pronunciation of g remains soft), e.g., singe → singeing

#### Nouns

Plurals formed by adding -s (or -es when they end in -s, -x, -z, -sh, or soft -ch) are regarded as regular and are not shown, e.g.,  $\mathbf{dog} \to \mathbf{dogs}$ ;  $\mathbf{lunch} \to \mathbf{lunches}$  Other plural forms are given in the dictionary, notably for:

- nouns ending in -i or -o, e.g., agouti  $\rightarrow$  agoutis; albino  $\rightarrow$  albinos
- nouns ending in -a, -um, or -us that are or appear to be Latinate forms, e.g., alumna → alumnae; spectrum → spectra; alveolus → alveoli
- nouns ending in -y, e.g., fly → flies; party → parties
- nouns with more than one plural form, e.g., crux → cruxes or cruces; money
   → moneys or monies
- nouns with plurals showing a change in the stem, e.g., foot → feet; louse → lice
- nouns with plurals unchanged from the singular form, e.g., sheep → sheep;
   bonsai → bonsai

#### **Adjectives**

The following forms for comparative and superlative are regarded as regular and are not shown in the dictionary:

- words of one syllable adding -er and -est, e.g., great → greater, greatest
- words of one syllable ending in silent e, which drop the -e and add -er and -est,
   e.g., brave → braver, bravest
- words that form the comparative and superlative by adding "more" and "most";
   e.g., beautiful → more beautiful, most beautiful

Other forms are given in the dictionary, notably for:

- adjectives that form the comparative and superlative by doubling a final consonant, e.g., hot → hotter, hottest
- two-syllable adjectives that form the comparative and superlative with -er and -est (typically adjectives ending in -y and their negative forms), e.g., happy → happier, happiest; unhappy → unhappier, unhappiest

## **Syllabification**

In the New Oxford American Dictionary, syllable breaks are shown for main entries and derivatives. Although all possible breaks are shown, there are some conventions that govern how writers break words at the ends of lines. Guidelines include:

- Avoid a break that will leave one letter and a hyphen at the end of the line or one letter (or one letter and a punctuation mark such as a period) at the beginning of a line.
- Avoid breaking a word that is already hyphenated except at that hyphen (e.g., self-affirmation; leather-bound).
- Never break proper names.
- · Avoid breaking abbreviations.

## **Key to the Pronunciations**

This dictionary uses a simple respelling system to show how entries are pronounced, using the symbols listed below. Generally, only the first of two or more identical headwords will have a pronunciation respelling. Where a derivative simply adds a common suffix such as **-less**, **-ness**, or **-ly** to the headword, the derivative may not have a pronunciation respelling unless some other element of the pronunciation also changes.

- æ as in hat|hæt|, fashion | 'fæsHən|, carry | 'kærē|
- ā as in day |dā|, rate |rāt|, maid |mād|, prey |prā|
- ä as in lot | lät|, father | 'fä<u>TH</u>ər|, barnyard | 'bärn, yärd|
- b as in **big** |big|
- CH as in church |CHərCH|, picture |'pikCHər|
- d as in dog |dôg|, bed |bed|
- e as in men |men|, bet |bet|, ferry | 'ferē|
- ē as in feet | fēt|, receive | ri'sēv |
- er as in air |er|, care |ker|
- as in about la'bowtl, soda l'sōdal, mother l'ma<u>TH</u>arl, person l'parsanl
- f as in free | frē|, graph | græf|, tough | təf|
- g as in get |get|, exist |ig'zist|, egg |eg|
- h as in her |hər|, behave |bi'hāv|
- i as in fit |fit|, guild |gild|, women | wimin|
- i as in time |tim|, quide |gid|, hire |hir|, sky |ski|
- ir as in ear |ir|, beer |bir|, pierce |pirs|
- as in judge |jəj|, carriage |'kærij|
- k as in kettle | 'ketl|, cut | kətl, quick | kwik|
- 1 as in lap |læp|, cellar |'selər|, cradle |'krādl|
- m as in main |mān|, dam |dæm|

- n as in need |nēd|, honor | 'änər|, maiden | 'mādn|
- NG as in sing |siNG|, anger |'æNGgər|
- ō as in go |gō|, promote |prəˈmōt|
- $\hat{o}$   $% =-\frac{1}{2}\left( \frac{1}{2}\left( \frac{1}{2}\right) -\frac{1}{2}\left( \frac{1}{2}\right) -\frac{1}{2}$
- oi as in boy |boi|, noisy |'noizē|
- oo as in wood |wood|, football |'foot, bôl|, sure |SHoor|
- oo as in food |food|, music |'myoozik|
- ow as in mouse |mows|, coward |'kow(-ə)rd|
- p as in put |poot|, cap |kæp|
- r as in run |rən|, fur |fər|, spirit | spirit |
- s as in sit |sit|, lesson | 'leson|, face |fas|
- SH as in shut |SHət|, social |'sōSHəl|, action |'ækSHən|
- t as in top |täp|, seat |sēt|
- t as in butter | 'bətər|, forty | 'fôrtē|, bottle | 'bätl|
- TH as in thin |THin|, truth |trooth|
- TH as in then | THen |, father | 'fäTHər |
- v as in never | 'nevər|, very | 'verē|
- w as in wait |wāt|, quit |kwit|
- (h)w as in when |(h)wen|, which |(h)wiCH|
- y as in yet |yet|, accuse |ə'kyooz|
- z as in zipper | 'zipər|, musician | myoōo 'ziSHən|
- ZH as in measure | 'meZHər|, vision | 'viZHən|

## **Foreign Sounds**

кн as in Bach |bäкн|

A fricative consonant pronounced with the tongue in the same position as for lkl, as in German *Buch* and *ich*, or Scottish *loch*.

- N as in en route | län'root|, Rodin | ro'den|
  The | n | does not represent a consonant; it indicates that the preceding vowel is nasalized, as in French bon (bon voyage) and en (en route).
- œ as in hors d'oeuvre lôr'dœvrəl, Goethe l'gœtəl
  A vowel made by rounding the lips as with lôl while saying lel or lāl, as in
  French boeuf and feu, or German Hölle and Höhle.
- Y as in Lully IIY'IēI, Utrecht I'Y,treKHtl
  A vowel made by rounding the lips as with lool or lool while saying lil or lēl,
  as in French rue or German fühlen.

#### Stress Marks

Stress (or 'accent') is represented by marks placed before the affected syllable. The primary stress mark is a short, raised vertical line I'I which signifies that the heaviest emphasis should be placed on the following syllable. The secondary stress mark is a short, lowered vertical line I,I which signifies a somewhat weaker emphasis than on the syllable with primary stress.

#### **Variant Pronunciations**

There are several ways in which variant pronunciations are indicated in the respellings.

Some respellings show a pronunciation symbol within parentheses to indicate a possible variation in pronunciation; for example, in  $\mathbf{sandwich} \mid 'sæn(d)wiCH \mid sometimes$  the  $\mid d \mid$  is pronounced, while at other times it is not.

Variant pronunciations may be respelled in full, separated by semicolons. The more common pronunciation is listed first, if this can be determined, but many variants are so common and widespread as to be of equal status.

Variant pronunciations may be indicated by respelling only the part of the word that changes. A hyphen will replace the part of the pronunciation that has remained the same. These 'cutback' respellings will occur primarily in three areas:

- a) where the headword has a variant pronunciation:  $\begin{array}{c} \textbf{quasiparticle} \ |\ _{l}kw\bar{a}z\bar{i}'p\ddot{a}r\underline{t}\Rightarrow k\Rightarrow l|; \ |\ _{l}kw\ddot{a}z\bar{e}-l \end{array}$
- b) in derivative forms: dangle |'dæNGgəl| dangler |-glər| dangly |-glē|

Note: Cutbacks in derivatives always refer back to the headword respelling, not the preceding derivative.

c) at irregular plurals: parenthesis |pə'renTHəsis| parentheses |-,sēz|

Note: A hyphen sometimes serves to separate syllables where the respelling might otherwise look confusing, as at **reinforce** | \_re-in'fôrs|.

# **Oxford American Thesaurus of Current English**

## Guide to The Oxford American Thesaurus of Current English

#### **HEADWORDS**

The text of *The Oxford American Thesaurus of Current English* is organized under headwords, which are displayed in bold type. The headwords are listed in strict alphabetical order.

Many English words have two or more acceptable spellings; in this dictionary, the one used is the one regarded as being the most common. Occasionally, two spellings share nearly equal usage; in such cases, the headwords include both forms. For example:

cagey, cagy adjective guarded, secretive, noncommittal, cautious, chary, wary, careful, shrewd, wily ....

#### PARTS OF SPEECH

A headword is always followed by its part of speech. When a word has two or more different parts of speech, it is listed more than once with separate entries for each. For example:

**obscure** adjective **1**  $\diamond$  obscure references: unclear, indeterminate, opaque ....

**obscure** verb 1 ◊ obscure the main issue: confuse, blur, muddle ....

Not all parts of speech of a word are necessarily included as headwords. For example, many words that function as adjectives can also function as adverbs. In such cases, the adverbial senses are included only when they have useful sets of synonyms.

## **HOMOGRAPHS**

Certain words have the same spelling but different meanings and different etymologies (origins). Such words, known as homographs, are treated as separate headwords, even when they have the same part of speech. For the purposes of cross-referencing, homograph numbers are included in order to distinguish identical headwords with the same part of speech. For example:

bank¹ noun 1 ♦ a grassy bank: slope, rise, incline ....
bank² verb ♦ bank an aircraft: tilt, slope, slant ....
bank³ noun 1 ♦ borrow from the bank: financial institution; commercial bank ....

If two or more headwords are identical in spelling but have different parts of speech, homograph numbers are not used. This does not necessarily imply that these entries share the same etymology.

#### **ENTRIES**

Each entry contains a list of words that are synonyms of the headword: i.e., the words can be used in place of the headword in most (although not all) contexts. When a word has more than one meaning, the different senses of the word are numbered. In many instances, example phrases (followed by  $\diamond$  symbol) indicate the particular sense and illustrate the use of the word. In some cases, two or more examples are given; these are separated by a vertical bar (I). For example:

**contribute** verb 1 ⋄ contribute money/time to the charity I happy to contribute: give, donate, hand out ....

Note that a slash (/) is used to separate alternative words in order to save space. The slash applies only to the two words it separates; thus "contribute time/money" can be read as "contribute time" and "contribute money".

#### **SUBENTRIES**

Verb phrases are included as subentries (in bold type) under a main entry. For example:

chance verb 1 ♦ it chanced that they arrived last: happen, occur, take place, come about, .... 2 ♦ have to chance it: risk, hazard, gamble, .... chance on/ upon ♦ chance upon an old friend I chanced on the answer: come across, meet, stumble on, come upon, encounter; inf. bump into, run into.

#### **GROUPS WITHIN SENSES**

In general, the synonyms in an entry are separated by commas. However, there are cases in which the words fall naturally into two or more distinct groups, which are separated by semicolons. There are various reasons for subdividing a sense in this way:

#### **Grammatical Differences**

Within a given sense, some synonyms may function differently from others. For example:

**acclaim** noun .... praise, commendation, approval, approbation, homage, tribute, extolment, laudation; cheers, congratulations, plaudits, bouquets.

In the **acclaim** entry, the semicolon separates the singular nouns from the plural nouns. There are other grammatical reasons for subdividing synonym groups; for instance, a headword may function as both a transitive verb (taking a direct object) and an intransitive verb (without an object), whereas some of the synonyms may be only intransitive or only transitive.

#### Relationship of Meanings

Within a given sense, there sometimes are synonyms whose meanings share a relationship that sets them apart from the other synonyms in that sense. For example:

age verb mature, ripen, grow up, come of age; grow old, decline, wither, fade, become obsolete.

**bag** noun receptacle; handbag, pocketbook, purse, shoulder bag; case, suitcase, grip, flight bag, ....

In the entry for **age**, a semicolon is used to separate the "maturing" senses of age from the "growing old" senses. In the **bag** entry, semicolons separate the general synonym "receptacle" from the specific synonyms, which themselves are separated into categories of bags.

## **Restricted Usage**

Some synonyms are separated into labeled groups of restricted usage. Such

groups are always set off by semicolons. For example:

**acquit** verb .... vindicate, liberate, free, deliver; *fml*. exculpate. **work** noun .... effort, exertion, labor, toil, sweat, drudgery, trouble, industry; *lit*. travail; *inf*. grind, elbow grease.

the usage labels used in this thesaurus are abbreviated as follows:

derog. derogatory fml. formal inf. informal lit. literal Med. Medicine TM trademark

#### **CROSS-REFERENCES**

A cross-reference to a main entry is indicated by capitals and is preceded by "See".

Where necessary, the part of speech and sense number are also given. For example:

 $\begin{tabular}{lll} \textbf{abasement} & noun & humiliation, be littlement, lowering, .... See \\ \textbf{ABASE}. \end{tabular}$ 

alternate adjective 1 ♦ alternate weeks: every other, every second .... See ALTERNATIVE adjective 1.

A cross-reference to a subentry follows the same format but also includes the main entry (given in parentheses). For example:

 $\mbox{\bf discount}$  verb ....  $\mbox{\bf 4} \diamondsuit \mbox{\bf discount}$  the products: mark down, reduce, put on sale.

Antonym(s): NOTE; INCREASE; mark up (see MARK).

#### **ANTONYMS**

Many entries contain a list of antonyms (opposites). For example:

dally verb ....

Antonym(s): HURRY; HASTEN.

Note that antonyms in capitals are cross-references.

# Garner's Modern American Usage

## **LIST OF ESSAY ENTRIES**

This data contains essentially two types of entries: (1) word entries, which discuss a particular word or set of words; and (2) essay entries, which address larger questions of usage and style. For ease of reference, the essay entries-whose titles appear throughout the data in capitals-are listed below.

#### **ABBREVIATIONS**

- A. Acronyms and Initialisms
- B. Resulting Redundancies
- C. Initialese
- D. Plurals

#### -ABI F

- A. Choice of -able or -ible
- B. Attaching -able to Nouns
- C. Attaching -able to Intransitive Verbs
- D. Converting -ate Verbs into -able Adjectives
- E. Dropping or Retaining the Medial -e-

## ABSOLUTE CONSTRUCTIONS

#### **ABSTRACTITIS**

#### **ADJECTIVES**

- A. Definition
- B. Uncomparable Adjectives
- C. Coordinate Adjectives
- D. Proper Names as Adjectives
- E. Adjectives vs. Adverbs
- F. Past-Participial Adjectives
- G. Phrasal or Compound Adjectives

- H. Modification of Adjectives
   Ending in -ed
- I. Adjectives Ending in -ly
- J. Adjectives That Follow the Noun
- K. Dates as Adjectives
- Comparative and Superlative Adjectives
- M. Animal Adjectives
- N. Adjectives as Nouns
- O. Adjectives as Verbs
- P. Nouns as Adjectives
- Q. Pronunciation
- R. Adjective-Noun Disagreement

### **ADVERBS**

- A. Placement of Adverbs
- B. Awkward Adverbs
- C. Double Adverbs
- D. Adjectives or Adverbs After Linking Verbs
- E. Adverbs vs. Adjectives

#### ΑE

-AGOG(UE)

-AHOLIC; -AHOLISM

**AIRLINESE** 

#### **ALLITERATION**

- A. Purposeful Examples
- B. Accidental Examples

## AMERICANISMS AND BRITISHISMS

- A. Generally
- B. Americanisms Invading BrE
- C. Britishisms Invading AmE
- D. Related Entries

#### ANIMAL ADJECTIVES

ANTE-; ANTI-

ANTICIPATORY REFERENCE

#### **APPOSITIVES**

#### **ARCHAISMS**

- A. Generally
- B. Mistakes Caused by Archaism

## -ATABLE

#### **BACK-FORMATIONS**

## **BE-VERBS**

- A. Wrongly Omitted in Nonfinite Uses
- B. Circumlocutions with Be-Verbs
- C. For say
- D. Reduplicative Copula

## BI-; SEMI-

BUREAUCRATESE

**BURIED VERBS** 

-C-; -CK-

**CANNIBALISM** 

CAPITALIZATION

A. Generally

- B. Overcapitalizing
- C. Titles
- D. Up-Style Headings
- E. All Capitals
- F. Small Caps
- G. After Colon
- H. Names

#### -CAST

## **CASUALISMS**

- A. Generally
- B. Changes over Time
- C Shortened Forms
- D Proliferation
- -CE; -CY

#### **CENTURY DESCRIPTIONS**

**CHRONOLOGY** 

-CIDE

**CLASS DISTINCTIONS** 

# CLICHÉS

CO-

- A. Hyphenation with
- B. Attaching to Noun Phrase
- C. When Unnecessary

## **COLLECTIVE NOUNS**

- A. Number
- B. BrE vs. AmE

## COMMERCIALESE

## COMPARATIVES AND SUPERLATIVES

A. Choice Between Comparative and Superlative

- B. Which to Use-Suffixes or more and most?
- C. Be-Verbs Repeated After Comparatives
- D. The Double Comparative
- E. Greater of A [or] B; greater of A [and] B
- F. Absolute Adjectives

## **COMPUTERESE**

#### CONCORD

- A. Subject-Verb Disagreement
- B. Noun-Pronoun Disagreement
- C. Subject-Complement Disagreement
- D. Relative Pronoun-Antecedent Disagreement
- E. Adjective-Noun Disagreement
- F. Possessive Noun as Antecedent

#### CONTRACTIONS

- A. Generally
- B. Ill-Advised Forms
- C. Miscue with Contracted is
- D. Mispronounced Contractions

#### **CORRELATIVE CONJUNCTIONS**

## COUNT NOUNS AND MASS NOUNS

## **DANGLERS**

- A. Generally
- B. Present-Participial Danglers
- C. Past-Participial Danglers
- D. Dangling Gerunds
- E. Acceptable Danglers, or Disguised Conjunctions

## F. Ending Sentences with Danglers

## **DATES**

- A. Order
- B. Month and Year
- C. As Adjectives
- D. 2010s vs. 2010's
- E. Spans

#### **DENIZEN LABELS**

#### DIACRITICAL MARKS

#### DIALECT

- A. Definition
- B. The Nature of Dialect
- C. Dialect Exemplified
- D. Bibliography

### **DIFFERENTIATION**

#### DIMINUTIVES

- A. -aster
- B. -(c)ule; -culus
- C. -el
- D. -elle; -ella
- E. -en
- F. -et; -ette
- G. -ie; -y
- H. -ing
- l. -kin
- J. -let
- K. -ling
- L. -ock

## **DIRECTIONAL WORDS**

- A. The Suffix -ward(s)
- B. Capitalization

- C. Verbose Constructions
- D. An Infrequent Error: northernly for northerly, Etc.

## DOCUMENT DESIGN

- A. Readable Typeface
- B. White Space
- C. Headings and Subheadings
- D. Avoiding All-Caps
- E. Avoiding Underlines
- F. Listing
- G. Bullets
- H. Hanging Indents
- Ragged Right Margin
- J. Citations in Footnotes
- K. Characters per Line
- L. Select Bibliography

#### **DOUBLE BOBBLES**

DOUBLE MODALS

**DOUBLESPEAK** 

DOUBLE SUBJECTS

#### DYSPHEMISM

- -ED; -'D
- -EDLY
- -EE
  - A. General PrinciplesB. Word Formation
  - C. Stylistic Use of
- EN-: IN-

#### **ENUMERATIONS**

A. First(ly), second(ly), third(ly); one, two, three

- B. Comma Before the Last Element
- C. Within a Single Sentence
- D. And Before the Last Element
- E. Bullets

#### -ER

- A. And -or
- B. And -re
- C. And -est

## **ERGATIVE VERBS**

- A. Generally
- B. Uses
- C. Misuses

# -ESQUE

## **ETYMOLOGY**

- A. English Etymology Generally
- B. Native vs. Classical Elements
- C. Etymological Awareness
- D. Folk Etymology
- E. Bibliography on English Etymology

## **EUPHEMISMS**

EX-

**EXPLETIVES** 

EXTRA-

## FIRST PERSON

- A. Generally
- B. Editorial we

## FLOTSAM PHRASES

## **FOOTNOTES**

A. The Good and the Bad

B. Versus Endnotes

FOR-; FORE-

FORMAL WORDS

-FREE

**FUDGE WORDS** 

### **FUNCTIONAL VARIATION**

- A. Generally
- B. Nouns as Adjectives
- C. Adjectives as Nouns
- D. Nouns as Verbs
- E. Adjectives as Verbs
- F. Prepositions as Adverbs or Particles
- G. Conjunctions as Prepositions
- H. Any Other Part of Speech as an Interjection

## **FUSED PARTICIPLES**

-FY

**GALLICISMS** 

**GERUNDS** 

**GOVERNMENTAL FORMS** 

**HYBRIDS** 

**HYPALLAGE** 

#### **HYPERCORRECTION**

- A. False Latin Plurals
- B. Between you and I
- C. Number Problems
- D. Redundantly Formed Adverbs
- E. As for like
- F. Whom for who

- G. Unsplit Infinitives Causing Miscues
- H. Unsplit Verb Phrases
- I. Prepositions Moved from the Ends of Sentences
- J. Borrowed Articles for Borrowed Nouns
- K. Overrefined Pronunciation

-IC; -ICAL

-ILE: -INE

#### ILL OGIC

- A. Generally
- B. Illogical Comparison
- C. Danglers and Misplaced Modifiers
- D. The Disjointed Appositive
- E. Mistaken Subject of a Prepositional Phrase
- F. Poor Exposition of Sequence
- G. "Times less than"
- H. "Times more than"
- I. Miscellaneous Other Examples

## INCOMPLETE SENTENCES

- A. Fragments
- B. Incomplete Sentences in Informal Writing

#### **INELEGANT VARIATION**

INTER-; INTRA-

**INVERSION** 

IRREGULAR VERBS

A. The Forms

- B. Past-Participial Adjectives No Longer Used as Verb Forms
- C. AmE vs. BrE
- D. Dialectal Forms
- E. Derived Nouns Used as Verbs
- F. Choice Between -ed and -'d

## **ITALICS**

- A. Generally
- B. Foreign Phrases

-IZE; -ISE

**JARGON** 

LATINISMS

LEGALESE

LITERARY ALLUSION

**MALAPROPISMS** 

#### **METAPHORS**

- A. Generally
- B. Mixed Metaphors
- C. Dormant Metaphors

#### **METATHESIS**

## **MISCUES**

- A. Unintended Word Association
- B. Misplaced Modifiers
- C. Clear Referents
- D. Failure to Hyphenate Phrasal Adjectives
- E. Misleading Phraseology
- F. III-Advisedly Deleted that

## **MONDEGREENS**

MORPHOLOGICAL DEFORMITIES

MUTE E

#### NAMES

- A. Capitalization
- B. Jr., Sr., III, Etc.
- C. Pronunciation of Foreign Names
- D. Names with Particles
- E. British Practices with American Place Names
- F. Proper Names as Adjectives
- G. Pluralizing Proper Names
- H. Names for Place Residents and Natives
- I. Other Sources

## **NEEDLESS VARIANTS**

**NEGATIVES** 

- A. Negative Prefixes
- B. Not un-; not in-
- C. Periphrastic Negatives
- D. Not . . . all

NEOLOGISMS

NONWORDS

NOUN PLAGUE

## **NUMERALS**

- A. General Guidance in Using
- B. Not Beginning Sentences with
- C. Round Numbers
- Decades
- E. Votes and Scores
- E. Cardinal and Ordinal
- G. Repetition
- H. In Names

NUMERICAL PREFIXES

OBJECT-SHUFFLING

#### OBSCURITY

#### **OFFICIALESE**

-OR; -OUR

#### **OVERSTATEMENT**

#### **OXYMORONS**

- A. Generally
- B. Plural

#### **PARALLELISM**

- A. Generally
- B. Parts of Speech
- C. Phrases and Clauses
- D. Content

#### PASSIVE VOICE

- A. Generally
- B. The Double Passive

#### PER-

## **PERIPHRASIS**

#### PHRASAL ADJECTIVES

- A. General Rule
- B. Exception for -ly Adverbs
- C. Suspensive Hyphens
- D. Duration or Amount
- E. The Compound Conundrum
- F. Proper Nouns
- G. Phrasal Adjectives Following the Noun
- H. Foreign Phrases

#### PHRASAL VERBS

#### PLAIN LANGUAGE

- A. Generally
- B. A Plain-Language Library

#### **PLURALS**

- A. Generally
- B. Borrowed Words
- C. Nouns Ending in -f
- D. Nouns Ending in -o
- E. Nouns Ending in -y
- F. Proper Names
- G. Compound Nouns
- H. Differentiated Forms
- I. Acronyms and Abbreviations
- J. Mass (Noncount) Nouns
- K. Numbers and Decades
- L. Words and Letters
- M. Plural Possessives

## POINTING WORDS

- A. Generally
- B. This vs. that

#### PORTMANTEAU WORDS

## **POSSESSIVES**

- A. Singular Possessives
- B. Plural Possessives
- C. Absolute Possessives
- D. Double Possessives
- E. Joint Possessives: John and Mary's house
- F. Names as Adjectives
- G. Possessives of Names Made with Possessives
- H. Inanimate Things
- I. Phrasal Possessives
- J. Attributive Nouns Ending in -ed
- K. Possessives Followed by Relative Pronouns

- L. Units of Time or Value
- M. Titles of Books, Films, and the Like
- N. Goodness' sake and conscience' sake

## POSTPOSITIVE ADJECTIVES

#### **PREPOSITIONS**

- A. The Preposition Quotient
- B. Ending Sentences with Prepositions
- C. Redundant Prepositions
- D. The Wrong Preposition
- E. Prepositions as Particles or Adverbs

## PROFANITY

## **PRONOUNS**

- A. The Basics
- B. Confusion of Nominative and Objective Cases
- C. Underused in Specialized Writing
- D. Indefinite Pronouns: Number
- E. Reflexive Pronouns
- F. Overeager Pronouns
- G. Restrictive and Nonrestrictive Relative Pronouns
- H. One as a Pronoun
- I. Noun-Pronoun Disagreement
- J. Relative Pronoun-Antecedent Disagreement

## **PRONUNCIATION**

A. General Principles

- B. Commonly Mispronounced Words
- C. Lambdacism and Rhotacism
- ). The Mispronounced -ph-
- E. Names
- F. Pronunciation and enunciation
- G. Bibliography

## PUNCTUATION

- A. Apostrophe
- B. Bullet
- C. Colon
- D. Comma
- E. Dash
- F. Ellipsis Dots
- G. Em-Dash
- H. En-Dash
- Exclamation Point
- J. Hyphen
- K. Parentheses
- L. Period
- M. Question Mark
- N. Quotation Marks
- O. Semicolon
- P. Square Brackets
- Q. Virgule
- R. Bibliography

### PUNS

QUADRI-; QUADRU-; QUADRA-

QUESTIONS, DIRECT AND INDIRECT

## QUOTATIONS

- A. Use of Quoted Material
- B. Handling Block Quotations
- C. Punctuating the Lead-In

- D. American and British Systems
- E. Ellipses

**RE-PAIRS** 

REDUNDANCY

REMOTE RELATIVES

- A. Generally
- B. The Exceptional which

**RETRONYMS** 

**RUN-ON SENTENCES** 

SENTENCE ADVERBS

SENTENCE ENDS

SENTENCE LENGTH

SESQUIPEDALITY

SET PHRASES

**SEXISM** 

- A. Generally
- B. The Pronoun Problem
- C. Words with man- and -man
- D. Differentiated Feminine Forms
- E. Equivalences
- F. Statute of Limitations
- G. Bibliography

SKUNKED TERMS

SLANG

SLIPSHOD EXTENSION

SOUND OF PROSE

- A. Undue Alliteration or Rhyme
- B. Awkward Repetition

**SPELLING** 

A. Common Misspellings

- B. Doubling of Final Consonants in Inflected Forms
- C. Words with -ie- or -ei-
- D. Compounds

SPLIT INFINITIVES

- A. Generally
- B. Splits to Be Avoided
- C. Justified Splits
- D. Awkwardness Caused by Avoiding Splits
- E. Ambiguities

STANDARD ENGLISH

SUBJECT-VERB AGREEMENT

- A. General Rule
- B. False Attraction to Noun Intervening Between Subject and Verb
- C. False Attraction to Predicate Noun
- D. Compound Subjects Joined Conjunctively
- E. Misleading Connectives
- F. Plural Units Denoting Amounts
- G. One and one (is) (are)
- H. Thing after thing (is) (are)
- I. More than one is; more than one are
- J. Plural Subject Intended to Denote Area or Statistic
- K. One in five; one of every five
- L. Decades
- M. An Unusual Plural
- N. Nouns of Multitude

- O. A number of people (is) (are)
- P. One of those who (is) (are)
- Q. Each as Subject
- R. What as Subject
- S. Inversion
- T. Alternatives

SUBJECT-VERB SEPARATION

**SUBJUNCTIVES** 

**SUPERSTITIONS** 

- A. Never End a Sentence with a Preposition
- B. Never Split an Infinitive
- C. Never Split a Verb Phrase
- D. Never Begin a Sentence with And or But
- E. Never Write a One-Sentence Paragraph
- F. Never Begin a Sentence with Because
- G. Never Use since to Mean because
- H. Never Use between with More than Two Objects
- I. Never Use the First-Person Pronouns I and me
- J. Never Use Contractions
- K. Never Use you in Referring to Your Reader

SWAPPING HORSES

SYNESIS

**TENSES** 

- A. Generally
- B. Sequence of

C. Threatened Obsolescence of Perfect Tenses

TITULAR TOMFOOLERY

**TMESIS** 

UNDERSTOOD WORDS

VERBAL AWARENESS

VOGUE WORDS

VOWEL CLUSTERS

WEASEL WORDS

WELLERISMS

-WISE

WOOLLINESS

WORD PATRONAGE

WORD-SWAPPING

-WORTHY 7FUGMA

#### LIST OF ABBREVIATIONS

no. = numberEnglish Dictionary (1993) adi. = adiective Ena. = Enalish NOAD = The New Oxford American Sp. = Spanish adv. = adverb esp. = especially Dictionary (2001) specif. = specifically ex. = exampleAHD = The American Heritage Norw. = Norwegian U&A = Eric Partridge, Usage & fig. = figuratively Dictionary of the English obs. = obsolete Abusage (1942) fr. = from: derived from: found Language (4th ed. 2000) OE = Old English U.K. = United Kingdom (i.e., Am. = American in OED = The Oxford English Great Britain and-since Fr. = French AmE = American English Dictionary (2d ed. 1989) 1922-Northern Ireland) arch. = archaic G.B. = Great Britain (i.e., OED Supp. = A Supplement to the U.S. = United States A.S. = Anglo-Saxon England, Scotland, and Oxford English Dictionary USGPO = United States Government Aus. = Australian Wales) (4 vols., 1972-1986) Printing Office. A Manual Br. = British Ger. = German OF = Old French of Style (rev. ed. 1986) BrE = British English Gk. = Greek OGFU = The Oxford Guide to usu. = usually *ibid.* = (*ibidem*) in the same work c. = century English Usage (1983) vb. = verbca. = (circa) around i.e. = (id est) that is v.i. = intransitive verb oria. = originally Can. = Canadian Ital = Italian p. = page v.t. = transitive verb cap. = capitalized Jap. = Japanese W2 = Webster's New Internaphr. = phrase cf. = (confer) compare with L. = Latin tional Dictionary of the pl. = plural COD = The Concise Oxford l.c. = lowercase pmbl. = preamble English Language (2d ed. Dictionary of Current lit. = literally pp. = pages 1934) English (8th ed. 1990) MAU = Wilson Follett. Modern W3 = Webster's Third New p.pl. = past participle collog. = colloquial American Usage (1966) prep. = preposition International Dictionary of conj. = conjunction ME = Middle English pron. = pronoun the English Language DAEU = Margaret Nicholson, A MEU1 = H.W. Fowler, A Dictionary pr.pl. = present participle (1961)Dictionary of Americanof Modern English Usage W11 = Merriam-Webster's quot. = quotation English Usage (1957) (1926)repr. = reprinted Collegiate Dictionary (11th DCAU = Bergen Evans & Cornelia MEU2 = H.W. Fowler, A Dictionary rev. = revised by; revision ed. 2003) Evans, A Dictionary of of Modern English Usage RH2 = The Random House WDEU = Merriam-Webster's Contemporary American (Ernest Gowers ed., 2d ed. Dictionary of the English Dictionary of English Usage (1957) 1965) Language (2d ed. 1987) Usage (1989) ed. = edition: editor MEU3 = R.W. Burchfield, The New Russ. = Russian WNWCD = Webster's New World e.g. = (exempli gratia) for Fowler's Modern English Scot. = Scottish College Dictionary (3d ed. example Usage (1996) sing. = singular 1995)

 $n_{\cdot} = noun$ 

SOFD = The New Shorter Oxford

## PRONUNCIATION GUIDE

for all the vowel sounds in amok, burger, London as in fact, vat as in calm, father as in bar, start ahr as in flare, lair air as in tall, law aw as in page, same ay as in balk, job as in chief, bench ch as in deck, red as in leg, ferry as in flea, tidy as in mere, tier eer as in fence, off as in go, mug as in harp, hold as in which, while hw as in rib, akin as in time, eye

as in jump, magic

as in keep, school

as in lever, pill

as in muck, drum

as in note, clown for a French-sounding nasalized n as in long, plank ng as in hot, wash as in loan, home as in join, ploy as in rule, tomb as in poor, lure oor as in board, court as in plow, loud as in poem, drop as in rank, hear as in seek, pass as in sharp, trash as in time, boot as in thin, math as in there, bathe as in took, pull as in vague, shiver as in witch, away as in year, union as in zone, please as in measure, vision

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

WARNING – FCC Regulations state that any unauthorized changes or modifications to this equipment not expressly approved by the manufacturer could void the user's authority to operate this equipment.

Note: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules.

These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

# **Product Support**

Please register on our website so we can keep you up-to-date as new products and services become available.

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http://www.sharpusa.com/PWE550

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630-378-3590

(7am to 7pm CST M-F)

#### Visit our Web Site

http://www.sharpusa.com

#### Send an E-mail

pdasupport@sharpsec.com

#### Write to our Customer Assistance Center

SHARP Electronics Corp.

**Customer Assistance Center** 

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available. If you ship or mail the Product, be sure it is

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